

Florida Bandmasters Association

# 2009-2010 HANDBOOK

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# **Florida Bandmasters Association**

2009 - 2010

## **HANDBOOK OF INFORMATION**

(Ratified January 9, 1986)

(Revised August, 2009)

The Florida Bandmasters Association, over the period of years of its existence, has developed a routine system of procedures in the conduct of its internal affairs and other functions such as the annual clinics and evaluation/Music Performance Assessments. These procedures are binding for all participants in all activities sponsored by the F.B.A. Minor changes are at times necessary, but the main pattern remains the same and its execution depends upon the cooperation of every member. This Handbook has been compiled for the purpose of placing in the hands of every member all possible information concerning the general procedures.

New members are urged to read, study, and become familiar with Association practice and the advantages, duties and obligations of membership. If continuing members would do the same, they might possibly discover information and regulations of which they were previously unaware and develop a better understanding of their organization. All members are urged to keep the Handbook on file and accessible for quick reference. Every effort has been made to make it as comprehensive as possible, so refer to it for information before contacting administrative officers regarding matters which may be covered herein. Use it to plan your activities as they apply to F.B.A. matters, and as a tool to help build a better and stronger Association for the future. The results will be apparent to you and your students.

### **SOME CHANGES FOR 2009-2010:**

**Classification form is due October 1 of each year.**

**Change in requesting classification on page 6.**

**Several changes with Auxiliary about Solo times and # of events.**

**Two changes in By-Laws regarding Awards for Jazz at State and Kraushaar.**

**Form for “Exceptional Student Performer” for District S&E at end of Handbook**

**Wording change in All-State Audition Material, page 26.**

**PLEASE TAKE THE TIME TO READ THROUGH THIS MANUAL.**

## PREFACE

### 1. A Brief History of Florida Bandmasters Association:

During the summer of 1936, Major Ed Chenette was employed by the University of Florida to conduct a short course in band work for high school band directors and their students. As far as is known, this attempt was the first of its kind by an institution of higher learning to further the cause of band music in the high schools of the state.

Several bandmasters from around the state were asked to assist in the course, and both they and the other participants were stimulated by thoughts of what could be done to improve the instrumental music programs in Florida. From this course came the idea of an organization.

Subsequently, there was a meeting held for interested band directors which focused on the lack of a unified band group within the state. From the discussion at this meeting the Florida Bandmasters Association was formed. Major Chenette was named chairperson pro-tem with authority to act for the group to contact all Florida bandmasters and attempt to form a state-wide organization. Major Chenette was then elected President and John J. Heney was elected as Secretary.

Charter members of the Florida Bandmasters Association were:

Ed Chenette	William Heney	Brown Greaton Cole	James Crowley
J.B. O'Neal	P.J. Gustat	E.L."Bud" Roberts	
Ed Heney	V.D. Sturgis	John J. Heney	

The F.B.A. sponsored a single State Festival for several years. In the late 1940's, the Festival became so large that the state was divided into six geographical Districts, and District Contests were devised to serve as qualifiers for bands attending the State Contest. Only bands that achieved a Superior rating at the District were eligible to go to the State Contest.

Later the State Festival was divided into two regions comprised of the North section (Districts 4, 5, and 6), and the South section (Districts 1, 2, and 3). The state grew so large in following years that it was divided into 10 Districts, then to 14, then to 15 in 1982, to 17 in 1987, 19 in 1995, and to 21 in 2005. The State Festival was then called Evaluation/Festival to more accurately reflect the nature of the event (now called a Music Performance Assessment to better describe its purpose), and was divided into three sections, North, Central and South.

In 1960, the F.B.A. instituted the Annual Marching Clinic and All-Star Marching Band on the University of Florida campus. This band gave a performance each year at the North-South Florida High School All-Star football game. In 1979 the All-Star Band began performing at a Tampa Bay Buccaneers pre-season game each year. Many outstanding nationally-known marching band directors have conducted the Clinics and Bands through the years. In 1993, this group was discontinued.

Robert O. Lampi served as Executive Secretary so ably and competently with superb loyalty and dedication for 36 years. The influence that Mr. Lampi exerted through the years contributed in large measure to the considerable success of the F.B.A. After his retirement in 1983, he continued to serve as a Consultant to the Association until his death in 1985. In 1983, F. Lewis Jones assumed the position as Executive Director, and served in that capacity for 17 years. Great strides in organization and scope were made under Mr. Jones' capable leadership. In 2000, Duane L. Hendon became the Executive Director of the Florida Bandmasters Association.

The F.B.A., through its membership, has provided exceptional musical experiences for thousands of band students, while upgrading musical standards and making music an integral part of the school curriculum, making our slogan, "A Band In Every School" a reality.

## 2. Past-Presidents of the Florida Bandmasters Association:

Major Ed Chenette	1936-38	x	William Higgins	1969-70	x
John J. Heney	1938-41	x	Robert O. Lampi	1969-70	x
Fred McCall	1941-43	x	(Honorary)		
* P.J. Gustat	1943-44	x	Robert C. Price	1970-71	x
Major J.B. O'Neal	1944-45	x	Louis W. Lindsay	1971-72	
V.D. Sturgis	1945-46	x	F. Lewis Jones	1972-73	
Al G. Wright	1946-47		Ervin J. Hamm	1973-74	
Romulus Thompson	1947-48	x	James W. Wilson	1974-75	
Harry F. McComb	1948-50		Frederick Humphreys	1975-76	x
R. Orin Whitley	1950-51	x	Melvin E. Baker	1976-77	
Roy V. Wood	1951-52	x	R.G.(Jeff) Bradford	1977-78	
H.B. Swyers	1952-53		Jack H. Herron	1978-79	
H. Carlton Mason	1953-54	x	Joseph W. Courson	1979-80	x
E.L."Bud" Roberts	1954-55	x	John R. DeYoung	1980-81	
O.J. Kraushaar	1955-56	x	William E. Cannon	1981-82	
Oliver Hobbs	1956-57	x	Andrew J.(Jack) Crew	1982-83	
Charles W. Quarmby	1957-58	x	Michael P. Leclerc	1983-84	
Robert T. Scott	1958-59	x	Bobby Adams	1984-86	
Joe A. Lusk	1959-60	x	Duane L. Hendon	1986-88	
William Ledue	1960-61		M. Jerome Edwards	1988-90	
Melvin Dean	1961-62	x	Frank R. Howes	1990-92	
Logan Turrentine	1962-63	x	Cynthia E. Berry	1992-94	
James H. Leonard	1963-64		Phillip D. Wharton	1994-96	
T. Edison James	1964-65		James M. Sammons	1996-98	
Thomas Bishop	1965-66	x	Bert Creswell	1998-00	
Charles F. Ulrey	1966-67	x	Neil E. Jenkins	2000-02	
E.W.(Jack) Williams	1967-68	x	D.R. (Rob) Roadman	2002-04	
Richard H. Elliot	1968-69	x	Paula Thornton	2004-06	
			Chuck Fulton	2006-08	

\* - Named "Father of Bands in the State of Florida" x - Deceased

## 3. A Brief History of Florida Association of Band Directors:

Prior to 1940 and two years thereafter, there were no programs in the public schools of Florida offering instrumental music to the African American children in those schools. As a result, the schools of higher education (such as Florida A & M College, Edward Waters College, Bethune-Cookman College, and Florida Memorial College) had no feeder programs for the development of bands.

In 1941, Leander A. Kirksey (band and orchestra director) and J. Harold Brown (director of the music department at Florida A & M College) called a meeting of some four or five young graduates from the music department of Florida A&M College. George Hill (employed at Crooms Academy in Sanford), Alvin Downing (employed at Gibbs High in St. Petersburg), Raymond Sheppard (employed at Booker T. Washington High in Pensacola), Michael Rodriguez (employed at Booker T. Washington Jr. High in Tampa), and Guy Glover (employed at Dorsey High in Miami) met April 10-12, 1941 to organize an association whose chief purpose would be to provide feeders for the instrumental program at Florida A&M and other predominately black colleges in Florida. The association was named the Florida Association of Band Directors.

Prior to its merger with the F.B.A. in 1966, its membership had grown to more than thirty band directors, who were teaching several thousand students.

## 4. Past-Presidents of the FABD:

Leander Kirksey	1941-55	George H. Hill	1955-60	James W. Wilson	1960-66
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# FLORIDA BANDMASTERS ASSOCIATION

## HANDBOOK

2009-2010

### ARTICLE I - MEMBERSHIP

#### I - A. MEMBERSHIP ENROLLMENT

Membership enrollment forms will be mailed to current members each year, and are also available through the Florida Music Educators Association ([www.flmusiced.org](http://www.flmusiced.org)). ACTIVE FBA member dues and dues for other members who choose to join FMEA/MENC will be remitted to the FMEA along with an enrollment form prior to September 1 of each year. Enrollment may be done online. Members who are not current FMEA/MENC members will be sent enrollment forms by the FBA Executive Director and dues will be remitted directly to the FBA by September 1.

#### I - B. DUES

Dues for membership in the Association are as follows:

1. Active	- \$45.00	4. Adjudicator	- \$25.00	7. Sustaining	-\$100.00
2. Affiliate	- \$40.00	5. Retired	- \$25.00	8. Life	- None
3. Associate	- \$25.00	6. Student	- \$10.00	9. Honorary	- None

### ARTICLE II - CONDUCT OF MEETINGS

#### II - A. GENERAL RULES

General rules for conduct of meetings are found in ARTICLE VIII of the Constitution and ARTICLE V of the By-Laws.

#### II - B. PROCESS OF MOTIONS

*NOTE: A flow chart of the process by which a motion is presented, and then considered by the District, Executive Board and the membership is contained in the Appendix to this Handbook.*

Procedures for the conduct of General Business meetings are:

1. Motions from the floor shall be written and given to the Chair for presentation to the assembly. (These shall require a 2/3 majority vote of the assembly for passage.)
2. Members are required to use voting cards issued to them at the meeting. Any vote taken without the use of voting cards will be considered null and void.
3. Criteria for passage of motions dealing with Constitution changes are found in ARTICLE IX of the Constitution.
4. Criteria for passage of motions dealing with By-Laws and Handbook changes are found in ARTICLE IX of the By-Laws.
5. All other motions shall require a majority vote for passage.

Other General Procedures:

6. A motion referred to a Committee by the Executive Board may only remain in a designated committee for a period of one year or less. The status of all motions pending committee recommendations should be noted in all Executive Board bulletins under committee reports.

#### II - C. DISTRICT MEETINGS

District meetings may be conducted in any manner determined by the District, except that rules contained in the Constitution and By-Laws shall take precedence over District procedures.

### ARTICLE III - MUSIC PERFORMANCE ASSESSMENTS

#### III - A. CLASSIFICATION OF SCHOOLS

##### 1. COUNTING STUDENTS

Participation in FBA Music Performance Assessments is set by classification based on school enrollment. For classification purposes, only those students included in the school F.T.E. count at the end of the school's first 20-day reporting period will be included.

## 2. DEADLINES

A Classification form must be completed and returned to the District Chairperson no later than October 1. This is required in order to participate in the District Music Performance Assessments.

A late fee of \$50.00 (payable to FBA and sent to the State Executive Director) will be assessed to schools that fail to file Classification Forms by the stated deadline. On the 8th calendar day after the stated deadline, the fee will increase to \$100.00.

The Chairperson must send the forms to the State Executive Director no later than October 15.

**NOTE: IN THE FOLLOWING PAGES, "HIGH SCHOOLS" WILL APPLY TO BOTH SENIOR HIGH SCHOOLS (10-12) AND HIGH SCHOOLS (9-12) UNLESS "SENIOR HIGH SCHOOLS" ARE SPECIFICALLY DESIGNATED.**

## 3. ENROLLMENT / CLASSIFICATION

The following charts and information show the official classification for each enrollment increment and the grades in which enrollment is to be counted for each level:

### HIGH SCHOOL

(report grades 9, 10, 11, 12)

<u>Enrollment</u>	<u>Class</u>
2501 & Up	- AA
1901 - 2500	- A
1351 - 1900	- BB
801 - 1350	- B
401 - 800	- CC
1 - 400	- C

### SENIOR HIGH SCHOOL

(report grades 10, 11, 12)

<u>Enrollment</u>	<u>Class</u>
1901 & Up	- AA
1401 - 1900	- A
1001 - 1400	- BB
601 - 1000	- B
301 - 600	- CC
1 - 300	- C

### JUNIOR/SENIOR HIGH SCHOOL\*

(use grade 7-12, report grades 9-12)

<u>Enrollment</u>	<u>Class</u>
401 - 800	- J/S-CC
1 - 400	- J/S-C

### NEW HIGH SCHOOLS

Unlimited enrollment- Class D

### MIDDLE SCHOOL

(report grades 7, 8)

<u>Enrollment</u>	<u>Class</u>
1401 & Up	- MA
951 - 1400	- MB
1 - 950	- MC

### JUNIOR HIGH SCHOOL

(report grades 7, 8, 9)

<u>Enrollment</u>	<u>Class</u>
1401 & Up	- JAAA
1101 - 1400	- JAA
751 - 1100	- JA
301 - 750	- JB
1 - 300	- JC

### 6<sup>th</sup> or 7<sup>th</sup> GRADE CENTERS

(report grade 6 or 7)

<u>Enrollment</u>	<u>Class</u>
Unlimited	- MD

### NEW MS or JH SCHOOLS

Unlimited enrollment- Class MD

\* A Junior/Senior high school may enter a concert band comprised of 8<sup>th</sup> graders and below from the same school in a Middle School classification. A separate classification form must be submitted (use "middle school" section for enrollment requirements). These students may not be used in the high school concert band and will not be eligible for state MPA.

## 4. SECOND AND THIRD BAND CLASSIFICATION

See following pages (III.B.2) for charts showing information for 2<sup>nd</sup> and 3<sup>rd</sup> bands for all classifications.

## 5. ARTS SCHOOLS

Districts may vote to change the classification of an arts school in their District to an appropriate classification regardless of student enrollment.

## 6. USE OF MIDDLE SCHOOL STUDENTS

A High School with 800 students or less in grades 9-12 or a Senior High with 600 students or less in grades 10-12 may use 7th, 8th and 9th grade students from a separate Junior High or Middle School in the same town under the following provisions:

- 1) Application for permission must be made in writing to the FBA Executive Director by September 30 of the year for which permission is requested. The application should give justification for the request and it must be signed by the band director(s) and principal(s) at both the schools affected.
- 2) The Junior High/Middle Schools affected must feed into the same Senior High School which the students will represent.
- 3) The same Band Director(s) must teach in all schools affected.
- 4) Permission will be given or denied on an annual basis.
- 5) No student from the effected Junior High/Middle School will be PERMITTED to enter both High School and Middle School Concert MPA.
- 6) Students from the Junior High or Middle school which are used with the High School Band will be regulated under the same provisions as are in force for students in Junior/Senior High Schools.

## 7. NEW SCHOOLS

Any school band that is organized for the first year is allowed to start in any classification by selecting the grade level of concert music required for the classification selected. First year marching bands will be in class "D" and will be scheduled according to the number in the band. Concert bands will be scheduled according to the music classification selected. After the first year, the band will assume the band classification based on their school enrollment.

## 8. COMMENTS ONLY CLASSIFICATION

- a. This classification may be used at District Marching and Concert Music Performance Assessments and for Jazz Bands.
- b. Requests for a band to perform for Comments Only must be in writing stating the circumstances justifying the request, and must be signed by the band director and the principal of the school making the request. The request for classification letter MUST be attached to the classification form which is due October 1<sup>st</sup>. This request will then be presented at the second FBA District Meeting for a vote by the membership of that District.
- c. A band that enters for Comments Only must play the grade of music for its regular classification.
- d. Bands entering for Comments Only must sight-read in their regular classification.

## 9. REQUESTED CLASSIFICATION PROCEDURES

- a. A band may petition to enter the District Concert Band Music Performance Assessment at a lower classification.
- b. High Schools may not request lower than Class C, and Junior High Schools may not request lower than Class JC. Middle Schools may not request lower than Class MC.
- c. Requests for a band to perform in a lower classification must be in writing stating the circumstances justifying the request, and must be signed by the band director and the principal of the school making the request. The request for classification letter MUST be attached to the classification form which is due October 1<sup>st</sup>. This request will then be presented at the second FBA District Meeting for a vote by the membership of that District. If passed by the District, the request will then be reviewed and action taken by the Board at its November/December meeting
- d. While participating in this plan, Bands who have been approved for requested classification:
  - 1) Will be eligible for State Concert MPA
  - 2) Must perform at the grade level music at the Concert MPA in which they are placed for the current school year. (Example: a band classified, as a Class "C" band must play a grade II & one grade III selection at Concert Music Performance Assessment.)
- e. Examples of justification for requested classification.

The following are examples of justification for requested classification. Provide, in a letter attached to the Classification Form, as many details that will explain your circumstance as possible.

  - 1) Enrollment
  - 2) Scheduling Issues
  - 3) School District Boundary Changes
  - 4) Instrumentation
  - 5) Numerous Director Changes

(Requested justification is not limited to the above.)
- f. Bands with changes during second semester which affect the bands classification may apply for new classification by submitting a written request stating justification for the request and the requested classification level must be submitted to the District Chairman, FBA Executive Director, and FBA President prior to January 30 of any given year. The request must be signed by the band director and principal.
- g. Reclassified bands that receive the overall rating of Superior at District Concert MPA will automatically be moved up one classification the following year. The band may again request reclassification in the third year of the cycle.

## III - B. MUSIC REQUIREMENTS AND INFORMATION

### 1. MUSIC LIST

- a. The FBA Music List is available on the FBA website ( [www.flmusiced.org/fba](http://www.flmusiced.org/fba) ).
- b. Music performed at FBA Concert Music Performance Assessments must be from the FBA Music List.

**EXCEPTION #1:** The march for concert band performance.

**EXCEPTION #2:** Music literature which is not on the FBA list may be performed at Music Performance Assessments if approved by the appropriate Music Committee. Policies regarding approval procedures and the forms for requesting approval are included in the Appendix and website. Requests for special approval to perform concert and solo & ensemble music not on the FBA Music List must be submitted to the appropriate Music Committee postmarked by October 1 of the school year in which it is to be performed.

### 2. CONCERT AND SIGHT-READING MUSIC REQUIREMENTS

- a. Music to be performed at District and State Concert Music Performance Assessments is to be selected on the basis of the schools classification.
- b. A band may play a lower grade of music at State Music Performance Assessment than was played at District provided that it is within its classification requirements.

- c. Bands not performing music appropriate for its classification will be disqualified, but MAY be allowed to play for comments. Under no circumstances will a band not meeting the music requirements be issued a rating.
- d. A Concert band is required to play Music Performance Assessment compositions from the Music list in their entirety unless otherwise specified on the FBA music list, or it will be disqualified.  
On multi-movement works, the listings on the Concert Music List are meant as minimums to fulfill the performance requirements. A Concert Band may play more than the minimum required for a multi-movement work on the list, as long as the performance time constraints are observed. (NOTE: Performance time constraints include band set-up, performance and complete exit from the concert stage.)
- e. ALL concert bands entering an FBA District Concert Music Performance Assessment must sight-read.
- f. Photocopies of music may only be used under the following conditions:  
At the time of the Music Performance Assessment at which the music is performed the band director in charge shall:
- 1) Attach to the copied music a letter from the PUBLISHER giving permission to copy, OR
  - 2) In the event that a publisher does not respond, attach to the copied music a letter from a sheet music dealer stating a request to copy was made to the publisher at least 14 days prior to the event at which selections are performed.
- g. Individuals or groups failing to meet the conditions stated above will be disqualified from Music Performance Assessment performance, but MAY be allowed to perform for comments.
- (NOTE: The intent of these rules is to have individuals or groups not use photocopied music. However, since much good music literature is out-of-print, or is unavailable, an attempt is made to allow directors who make good-faith efforts to procure published music to perform that literature.)

## CHARTS FOR CLASSIFICATION

The charts on the following pages show the minimum grade music required in each classification for First, Second & Third bands for Music Performance Assessment, Concert and Sight-reading performance.

### CONCERT AND SIGHT-READING MUSIC REQUIREMENTS FIRST BANDS - SENIOR HIGH, JUNIOR HIGH AND MIDDLE SCHOOL

#### High School

9-12 Enrollment	Class	10-12 Enrollment	Music Grade						Sight-Reading Music Class
			I	II	III	IV	V	VI	
2501 & up	AA	1901-2400					2	0	A, AA, AAA
1901-2500	A	1401-1900				1	1	0	A, AA, AAA
1351-1900	BB	1001-1400				2	0	0	B, BB
801-1350	B	601-1000			1	1	0	0	B, BB
401-800	CC	301-600			2	0	0	0	C, CC, D
401-800	J/S-CC				2	0	0	0	C, CC, D
1-400	C	1-300		1	1	0	0	0	C, CC, D
1-400	J/S-C	1-300		1	1	0	0	0	C, CC, D

New School D - Enters any HS Class based on grade(s) of music selected

Junior High School	Class	7-9 Enrollment	Music Grade						Sight-Reading Music Class
			I	II	III	IV	V	VI	
	JAAA	1401 & Up			1	1	0	0	MA, MB
	JAA	1101-1400			2	0	0	0	MA, MB
	JA	751-1100		1	1	0	0	0	MA, MB
	JB	301-750		2	0	0	0	0	MC
	JC	1-300	1	1	0	0	0	0	MD
	MD	New School	2	0	0	0	0	0	MD

Middle School	Class	7-8 Enrollment	Music Grade						Sight-Reading Music Class
			I	II	III	IV	V	VI	
	MA	1401 & Up		1	1	0	0	0	MA, MB
	MB	951-1400		2	0	0	0	0	MA, MB
	MC	1-950	1	1	0	0	0	0	MC
	MD	New School or 6 <sup>th</sup> or 7 <sup>th</sup> grade Center	2	0	0	0	0	0	MD

**0 = Indicates optional performance allowed.**

<b>CONCERT AND SIGHT-READING MUSIC REQUIREMENTS SECOND BANDS</b>
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### High School Second Band

9-12 Enrollment	Class	10-12 Enrollment	2 <sup>nd</sup> Band Class	Music Grade						Sight-Reading Music Class
				I	II	III	IV	V	VI	
2501 & up	AA	1901-2400	B			1	1	0	0	C, CC, D
1901-2500	A	1401-1900	CC			2	0	0	0	C, CC, D
1351-1900	BB	1001-1400	C		1	1	0	0	0	C, CC, D
801-1350	B	601-1000	C		2	0	0	0	0	C, CC, D
401-800	CC	301-600	C	1	1	0	0	0	0	C, CC, D
401-800	J/S-CC		C	1	1	0	0	0	0	C, CC, D
1-400	C	1-300	C	2	0	0	0	0	0	C, CC, D
1-400	J/S-C	1-300	C	2	0	0	0	0	0	C, CC, D

New School D - Enters any HS Class based on grade(s) of music selected

Junior High School Second Band	Class	7-9 Enrollment	2 <sup>nd</sup> Band Class	Music Grade						Sight-Reading Music Class
				I	II	III	IV	V	VI	
	JAAA	1401 & Up	JB		2	0	0	0	0	MD
	JAA	1101-1400	JB	1	1	0	0	0	0	MD
	JA	751-1100	JC	2	0	0	0	0	0	MD
	JB	301-750	JC	2	0	0	0	0	0	MD
	JC	1-300	JD	2	0	0	0	0	0	MD
MD	New School	MD	2	0	0	0	0	0	MD	

Middle School Second Band	Class	7-8 Enrollment	2 <sup>nd</sup> Band Class	Music Grade						Sight-Reading Music Class
				I	II	III	IV	V	VI	
	MA	1401 & Up	MD	2	0	0	0	0	0	MD
	MB	951-1400	MD	2	0	0	0	0	0	MD
	MC	1-950	MD	2	0	0	0	0	0	MD
MD	New School or 6 <sup>th</sup> or 7 <sup>th</sup> grade Center	MD	2	0	0	0	0	0	MD	

0 = Indicates optional performance allowed.

<b>CONCERT AND SIGHT-READING MUSIC REQUIREMENTS THIRD BANDS</b>
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### High School Third Band

9-12 Enrollment	Class	10-12 Enrollment	3 <sup>rd</sup> Band Class	Music Grade						Sight-Reading Music Class
				I	II	III	IV	V	VI	
2501 & up	AA	1901-2400	C		2	0	0	0	0	C, CC, D
1901-2500	A	1401-1900	C	1	1	0	0	0	0	C, CC, D
1351-1900	BB	1001-1400	C	2	0	0	0	0	0	C, CC, D
801-1350	B	601-1000	C	2	0	0	0	0	0	C, CC, D
401-800	CC	301-600	C	2	0	0	0	0	0	C, CC, D
401-800	J/S-CC		C	2	0	0	0	0	0	C, CC, D
1-400	C	1-300	C	2	0	0	0	0	0	C, CC, D
1-400	J/S-C	1-300	C	2	0	0	0	0	0	C, CC, D

New School D - Enters any HS Class based on grade(s) of music selected

Junior High School Third Band	Class	7-9 Enrollment	3 <sup>rd</sup> Band Class	Music Grade						Sight-Reading Music Class
				I	II	III	IV	V	VI	
	JAAA	1401 & Up	JC	2	0	0	0	0	0	MD
	JAA	1101-1400	JC	2	0	0	0	0	0	MD
	JA	751-1100	JC	2	0	0	0	0	0	MD
	JB	301-750	JC	2	0	0	0	0	0	MD
	JC	1-300	JD	2	0	0	0	0	0	MD
	MD	New School	MD	2	0	0	0	0	0	MD

Middle School Third Band	Class	7-8 Enrollment	3 <sup>rd</sup> Band Class	Music Grade						Sight-Reading Music Class
				I	II	III	IV	V	VI	
	MA	1401 & Up	MD	2	0	0	0	0	0	MD
	MB	951-1400	MD	2	0	0	0	0	0	MD
	MC	1-950	MD	2	0	0	0	0	0	MD
	MD	New School or 6 <sup>th</sup> or 7 <sup>th</sup> grade Center	MD	2	0	0	0	0	0	MD

**0 = Indicates optional performance allowed.**

### EXCEPTIONS:

- a. A High School Second Band is allowed to enter the District Music Performance Assessment in a lower classification than the one specified, but this band may not enter the State Band Music Performance Assessment.
- b. A Junior/Senior High School with grades 7-12 may enter a 2<sup>nd</sup> or 3<sup>rd</sup> band composed exclusively of 7<sup>th</sup> and/or 8<sup>th</sup> graders as a Middle School band at District Concert Music Performance Assessment provided that a separate Classification Form listing the enrollment of the 7<sup>th</sup> and 8<sup>th</sup> grade is filed with the Executive Director. Members of this band may participate with the High School band at Marching Music Performance Assessment, but solos or ensembles from this group must be entered as Middle School and may not be entered with a High School ensemble. Duplication of membership between High School and Middle School at District Concert Music Performance Assessment is NOT allowed. (NOTE: The band will perform music designated for Middle School in the appropriate enrollment classification.)

### 3. PERFORMANCE REQUIREMENTS

- a. Any performance at any stage of an FBA event must be a live performance. Pre-recorded solos, either taped or sequenced, are not allowed and the use of such will result in disqualification of the soloist, ensemble or band which uses them. (Taped accompaniments may continue to be used.)

(NOTE: This applies to marching, concert, jazz bands and solos and ensembles. If the score requires that taped or sequenced music be used, then this section does not apply.)

## III - C. GENERAL INFORMATION REGARDING MUSIC PERFORMANCE ASSESSMENTS

### 1. TIMES AND SITES

- a. The State is divided into 21 Districts, each of which will hold District Music Performance Assessments in Marching, Concert, and Solo/Ensemble performance. The District Music Performance Assessments involving high schools must be completed no later than 30 days before the State Music Performance Assessment, except by special permission of the Executive Director.
- b. The times and places of the District Music Performance Assessments shall be determined by the District membership with the approval of the FBA Executive Board and the FSMA.
- c. The times and places of the State Music Performance Assessment will be determined by the FBA Executive Board with the approval of the FSMA. This Music Performance Assessment is held in two regions (North and South) usually during the last week in April or the first week of May.
- d. Schools shall perform at the Music Performance Assessments in their own Districts or region of the State except by permission of the Executive Director. Permission will depend on extenuating circumstances based upon the following criteria:
  - 1) Unavoidable school calendar conflicts.
  - 2) Other educational reasons. (A band may qualify for this reason only once every fifth school year.)
  - 3) Availability of time at the site being proposed for attendance.

*NOTE: See "Requests For Permission" section for procedures for application.*

- e. Schools wishing to host a Music Performance Assessment should submit a written invitation to the District Chairperson for District, or to the President or Executive Director for State Music Performance Assessments. Hosts and FBA MPA Officers shall complete and sign a "HOST SITE AGREEMENT" form for each Music Performance Assessment which outlines site requirements.

## 2. ELIGIBILITY OF PARTICIPANTS

- a. CLASSIFICATION FORMS FILED - Classification forms and entry forms must be completed and sent to the District Chairperson by the stated deadline for each form. (See III A. & III-C-3 respectively)
- b. FSMA MEMBERSHIP -In order to enter students in an FBA Music Performance Assessment, ***the school must be a member of the FSMA***, and the Band Director and Principal must certify that:
  - 1) The students listed on an entry form are bona fide students of the school and are regular members of the organization listed on the form. To be eligible, students must be in grades 6 - 12.
  - 2) They agree to abide by the rules, regulations and procedures as set forth by the Florida Bandmasters Association.
  - 3) The students listed on the entry form will meet Department of Education and school district eligibility standards at the time of the Music Performance Assessment in which the students are entered or they will not participate.
- c. HOME SCHOOL BAND ELIGIBILITY FOR F.B.A. EVENTS
  - 1) Parents of band members must be members of a home education support league (or its equivalent) which has corporate status with the State of Florida. This corporate entity will be the responsible party for financial, legal, and administrative relationships with the Florida Bandmasters Association.
  - 2) Students who wish to enter FBA activities must be members of a band which enters the FBA Concert Music Performance Assessment. The director of this band should be fully qualified with a degree in music, and he/she shall be an active member of the FBA.
  - 3) Grade verification must be done by a designated representative of the county school board in which the students reside. Students must have received satisfactory evaluations showing progress equal to his/her age level for the school year prior to the one in which FBA activities are entered. This will be verified by a statement from the school board designee to be attached to any FBA entry forms.
  - 4) Entry forms for FBA activities will be signed by the band director and the President or Registered Agent of the corporate home education league (or its equivalent) of which the students' parents are members.
  - 5) The classification of the band will be determined by the grade level of music performed at the District Concert Music Performance Assessment. If it is a high school band, it cannot be entered below the current J/S-C classification.
  - 6) All other rules and regulations of the Florida Bandmasters Association must be followed.
- d. HOME EDUCATION STUDENT PARTICIPATION IN BAND PROGRAMS
  - 1) A student enrolled in a home education program shall be eligible to participate in interscholastic music activities at the public school which primarily serves the attendance zone in which the student resides, or the private school of the student's choice provided:
    - a) the student, within 30 days of his/her withdrawal from a traditional school program, properly registers with the district school board in accordance with Section 232.02 (4)(b)(1) of the Florida statutes;
    - b) the student's parents at the conclusion of each semester certify to the principal of the school on a form to be provided by the FSMA office that the student meets the minimum course and grade point averages which are required of all students;
    - c) the student meets and adheres to the same responsibilities and standards of behavior and performance of other members of the activity;
    - d) the student complies with FSMA and local school regulations during the time of participation, and;
    - e) the student provides to school authorities all required forms and provisions.
  - 2) A student who withdraws from a regular school program, which for the purpose of this note is defined as a member school other than a cooperative of home education programs, to enroll in a home education program and who is eligible at the time of withdrawal from the regular school program due to his/her failure to meet academic or behavioral eligibility standards shall be ineligible to participate in interscholastic non-athletic activities as a home school student for a period of one year. In determining the academic eligibility of a student who withdraws from a regular school program prior to the normal conclusion of the current grading period and subsequently enrolls in a home education program, the grades as posted in each subject for that student on the date of his/her withdrawal from the regular school program shall be used.

*(DIRECTOR'S NOTE: Essentially this means that once a student has been declared eligible by the school district, he/she must enroll in an appropriate band class for credit if one is offered. The student will be expected to adhere to all the rules, regulations and policies as any other student in that class, including participation in extra rehearsals, fundraising activities and performances - just as any other student enrolled in that class is required to do.)*
- e. High School bands are required to perform in their District F.B.A. Marching Music Performance Assessment in order to enter the Solo/Ensemble and Concert phase of the District Music Performance Assessment.  
**EXCEPTIONS:** If marching is not a regular part of the school's band program, schools may petition the FBA Executive Director for waiver of this requirement. Other exemptions may also be considered by petition to the Executive Director. (See III.C.6. for procedures to request waiver.)
- f. High School, Junior High and Middle School bands are required to perform in their District F.B.A. Concert Music Performance Assessment in order to enter the Solo/Ensemble phase of the District Music Performance Assessment.  
**EXCEPTION:** A one-year center which has a band composed of students who were beginners during that school year may enter students for the Solo/Ensemble Music Performance Assessment without being required to enter a concert band.
- g. Students are entered in the District Music Performance Assessment by their Band Director and must be currently

- enrolled in a band program from which a band performs in the required phases of the FBA Music Performance Assessments, *and will meet other requirements as specified on the Music Performance Assessment entry form.* Special approval may be granted by the Executive Director for Solo and ensemble participation in the Music Performance Assessment even though a band has not entered the other phases. (See III.C.6. for procedures for securing approval.)
- h. A second or third band from a school may enter the District Concert Music Performance Assessment regardless of whether its members were in the marching band, as long as the first band meets all the requirements for entry.
  - i. Duplication of personnel between first, second and third bands is allowed under the following conditions:
    - 1) The student must be full-time, regularly-scheduled in the second or third band class, and be receiving an academic credit for that class. (Enrollment in any other class does not constitute eligibility for a first-band student to be counted as a member of the second or third band for Music Performance Assessment performance.)  
AND
    - 2) The student should be attending and participating in the second or third band class on a daily basis, just as any other second and third band members do. It is *strongly* recommended that students practicing and performing with other bands should do so on a second instrument.

(NOTE: The intent of the rules regarding duplication of membership is to avoid unduly enhancing second and third band performance at Music Performance Assessments, or to create an unfair advantage over other schools second and third bands by using the more experienced players from the first band. Effort has been made to create a “level playing field” for all bands that strive to meet the musical performance standards on which they are evaluated at the Music Performance Assessments. Second and third bands are meant to be “stand-alone” organizations which offer preparatory training for students who wish to be in the first band, or for those students who are content to learn at that level. Quite often in a large program, second and third bands become very proficient in performance, but this should come as a result of the work of the students who are in that group on a day-to-day basis.)
  - j. Junior High and Elementary students (down to the 6th grade) are eligible to participate in the Music Performance Assessments as High School band students provided they are regular members of the High School band, and with the condition that the entire program is under the direction of one Band Director and one Principal.
  - k. Bands which DNA (Do Not Appear) after entering the District Marching Music Performance Assessment in any given year will not be allowed to enter the Concert Music Performance Assessment or any of their members in the Solo/Ensemble Music Performance Assessments that year.
  - l. Bands that DNA (Do Not Appear) after entering the District Concert Music Performance Assessment in any given year will not be allowed to enter any of their members in the State Music Performance Assessment that year or the District Marching or Solo/Ensemble Music Performance Assessment the following year.
- NOTE:** Directors may petition the Executive Director for a waiver of these rules (j., k. & l.).
- m. *Any infraction of Music Performance Assessment rules will result in disqualification of the event. At the Music Performance Assessment site the event MAY be able to perform for comments at the discretion of the Music Performance Assessment Officer.*
  - n. *Events found to be in violation of Music Performance Assessment rules, even though reported after the fact or after ratings have been posted will be disqualified by the Music Performance Assessment Officer or Executive Board.*

### 3. ENTRY RULES AND PROCEDURES

#### GENERAL:

- a. An Official Entry disk and/or Form is required for participation in all FBA Music Performance Assessments.
- b. **ENTRY FORMS MUST BE TYPED** and signed by the Band Director and Principal.
- c. A check (payable to the Florida Bandmasters Association) for assessment fees must accompany the completed Entry Form.
- e. **DEADLINES** must be met by submitting a completed Entry Form and/or computer disk, **and assessment fees** when applicable. The following rules must be observed:
  - 1) A deadline postmark date is set by the FBA for the applicable District or State Music Performance Assessment.
  - 2) State Band Music Performance Assessment Entry Forms must be sent to the State Executive Director and must be postmarked no later than SEVEN (7) calendar days after the appearance date at the District Concert Music Performance Assessment. After that date, a \$50.00 fee (payable to the FBA) must accompany the Entry Form. On the 8th calendar day after the stated deadline, the fee will increase to \$100.00 (also payable to the FBA).

***A late entry must be postmarked no later than 14 calendar days after the original deadline date, or the band will not be permitted to enter.***

- f. Incomplete or inaccurate Entry Forms and/or computer disks for District and State will be returned to the sender. If re-entry is not completed and received by the Music Performance Assessment Officer by the original deadline, an assessment of \$50.00 (payable to the FBA) must be paid. On the 8th calendar day after the stated deadline, the fee will increase to \$100.00.  
In any event, the completed Entry must be postmarked within one (1) calendar week of the postmark of its return to the sender, or the school will not be allowed to enter the Music Performance Assessment. Mail delivery problems can be negotiated between the Music Performance Assessment Officer and the individual Director.)
- g. Students' first and last names must be included for entry.
- h. Music Performance Assessment fees will be based on the number of entries submitted, with no credit given for

- students declared ineligible or withdrawn due to academic or other reasons.
- i. Schools entering Concert Bands or Jazz Bands in the State Band Music Performance Assessment will be required to purchase performance recordings of their bands.
- j. Procedure to Add Concert Music Performance Assessment Personnel:  
Additional names, resulting from new band membership, may be added to the Concert Band once the entry deadline has passed by observing the following procedure:
  - 1) The Music Performance Assessment Officer be notified of the increase in personnel by the Director who will submit the official "Add Concert Band Personnel Form" - including the signatures of the Band Director and Principal. This form must be in the hands of the Music Performance Assessment Officer no less than 14 days prior to the first day of the applicable Concert Band Music Performance Assessment.
  - 2) The appropriate assessment must be paid for the additional personnel and accompany the "Add Concert Band Personnel Form" (See Form in appendix to the Handbook)
- k. Only directors or principals whose names appear on a school's Entry Form may register, transact business or receive adjudicator comment sheets from that school unless another person presents a letter of authorization (to the Music Performance Assessment officer), signed by the band director **and** principal.
- l. Appeals of penalties assessed for rules violations. A director may appeal a penalty within 48 hours after having been notified of the penalty. The appeal must be in writing addressed to the FBA President and Executive Director. The Executive Board will consider the appeal at its next regular meeting.

#### 4. ASSESSMENTS AND FINANCIAL REGULATIONS

- a. Any school which enters the F B A Music Performance Assessments must pay its pro-rata share of the cost of the District or State program even though it fails to participate.
- b. A school which enters the District Marching Music Performance Assessment must also participate in the District Concert Music Performance Assessment or accept its full financial responsibility for both Music Performance Assessments.
- c. For purposes of determining assessments, an individual entry is counted each time the name of a student appears on the entry form as a member of a performing unit (band, solo, ensemble, etc.).

*[NOTE: A District may make a request to the FBA Executive Director to use a per-unit method of assessment. Such request must be in the hands of the FBA Executive Director no later than July 15 preceding the school year for which the request is made. All pertinent paper work must accompany the request.]*

- d. The amount of the assessment for each individual entry will be determined by the FBA Executive Director. This information will be made available to the appropriate District Officer at the December Board meeting.
- e. No refunds will be made for students who do not appear for Music Performance Assessments.
- f. District Music Performance Assessment assessments will be based on the concert or marching entries, whichever is larger, plus solo and ensemble entries combined. The total assessment must be sent with the entry for the District Solo/Ensemble Music Performance Assessment (send to District Chairperson).
- g. State Concert Band MPA assessments will be on a per-unit basis, using an approximate ratio of 5 to 3 for concert bands and jazz bands. Assessment fees must accompany the entry and be sent to the Executive Director.
- h. Bands that obtain permission to perform in the District Music Performance Assessment outside of their own District and then participate in their own District for another phase of the Music Performance Assessment are liable for the assessment in both Districts. This double assessment can only be waived by the agreement of both District Chairpersons involved.
- I. A flat fee of \$30.00 (plus normal assessments) for each increment of five (5) S & E events up to 15 events will be paid by those schools which do not enter concert bands at District Music Performance Assessment.  
 Example: 1 to 5 S&E events - \$30.00 + normal entry assessments.  
           6 to 10 S&E events - \$60.00 + normal entry assessments.  
           11 or more events - \$90.00 + normal entry assessments.

*This would not apply when the per-unit assessment is used.*

**(NOTE: This applies to schools not entering concert bands at District (which would be special permission cases).)**

#### 5. FINES:

- a. The following fines are in effect:
  - Late Auditions Application - \$50.00 - Payable to FBA (State Office)
  - Late Classification Form - \$50.00 - Payable to FBA (State Office)
  - Late Entry Form - \$50.00 - Payable to FBA District
  - Incorrect Entry Form - \$50.00 - Payable to FBA District

**(NOTE: On the 8th calendar day after the stated deadline, ALL fines will increase to \$100.00 and will be payable as indicated above.)**
- b. All fines are payable to FBA and should be given to the District Officer who will send the appropriate amounts to the FBA Executive Director.
- c. For State Music Performance Assessment Entry, all fines will be sent directly to the Executive Director.
- d. A purchase order or requisition form may be sent in with the State MPA Registration with the check following within 14 days of the District MPA without a penalty. Fines will be collected after that date.

**6. REQUESTS FOR SPECIAL PERMISSION**

- a. FOR WAIVER OF MARCHING AND/OR CONCERT REQUIREMENT - Submit a letter to the President and Executive Director signed by both the director and the principal giving detailed justification for the request. **Deadline:** Postmarked 30 days prior to the event affected.
- b. TO PERFORM OUT OF ASSIGNED DISTRICT OR STATE REGION - Submit a letter to the Executive Director (and District Chairperson for District) signed by both the director and the principal giving detailed justification for the request. **Deadline:** Postmarked 15 days prior to the event affected. (See III.C.1.d. for criteria)
- c. TO PERFORM MUSIC NOT ON THE F.B.A. MUSIC: See procedures outlined in the appendix. *The Form for this is included in the appendix and on the website.*
- d. TO ENTER MUSIC PERFORMANCE ASSESSMENT FOR COMMENTS ONLY - Refer to Handbook III.A.5. for details.
- e. TO WAIVE RULES REGARDING DNA PENALTIES - Submit a letter to the Executive Director signed by both the director and the principal giving detailed justification for the request. **Deadline:** Postmarked 30 days prior to the event affected.
- f. TO REQUEST PERMISSION FOR "C" or "CC" SCHOOL TO USE STUDENTS FROM A SEPARATE JR. HIGH OR MIDDLE SCHOOL - Submit a letter to the Executive Director signed by both the director and the principal giving detailed justification for the request. **Deadline:** September 30. (See EXCEPTION under III.A.3. for details)
- g. ANY OTHER CIRCUMSTANCES NOT COVERED IN THIS SECTION may be dealt with by submitting a letter to the President or Executive Director signed by both the Band Director and Principal giving detailed information and justification for the request.

**7. MUSIC PERFORMANCE ASSESSMENT RATINGS AND CHARTS**

- a. Five divisional ratings (which represent the evaluation by the adjudicators as to the quality of the performance) are used at District and State Music Performance Assessments:  
SUPERIOR, EXCELLENT, GOOD, FAIR, POOR
- b. A SUPERIOR rating must be earned by a concert and/or jazz band at District to qualify for that event at State.
- c. Bands are evaluated on their concert and jazz band performances by three adjudicators. These three ratings are tallied for an average rating. The sight-reading rating is added to the concert rating to determine the final concert rating. (See III.D. 3 & 4 for information about Marching Band ratings.) The following averaging charts are used for computing final averages in the F B A Music Performance Assessments.
- d. **THREE CONCERT OR JAZZ BAND RATINGS IN EVERY COMBINATION**

SUPERIOR	EXCELLENT	GOOD	FAIR	POOR
S S S	S E E	S G G	S F F	S P P
S S E	S E G	S G F	S F P	E P P
S S G	S E F	S G P	E F F	G P P
S S F	S E P	E G G	E F P	F P P
S S P	E E E	E G F	G F F	P P P
	E E G	E G P	G F P	
	E E F	G G G	F F F	
	E E P	G G F	F F P	
		G G P		

**NOTE:** If one of the three ratings is more than two divisions below or above the other two, that rating is disallowed in the final averaging. Ratings falling into this category appear in the chart above.

**e. FINAL RATINGS - CONCERT AND SIGHT-READING RATINGS COMBINED**

SUPERIOR	EXCELLENT	GOOD	FAIR	POOR
Con. SR	Con. SR	Con. SR	Con. SR	Con. SR
S S	S G	E F	G P	P F
S E	S F	E P	F G	P G
	S P	G E	F F	
	E S	G G	F P	
	E E	G F	P S	
	E G	F S	P E	
	G S	F E	P G	

**NOTE:** A band rated two or more divisions lower in sight-reading than in the concert phase of the Music Performance Assessment will be rated one division lower in the final rating. A band rated two or more divisions higher in sight-reading than in the concert phase will be rated one division higher in the final rating.

**ALSO NOTE:** In the event a band is given music to sight-read that is higher than that required, the sight-reading rating of the band will be raised one divisional level.

f. **STATE MPA RATING CHARTS**

<u>SUPERIOR</u>	<u>EXCELLENT</u>	<u>GOOD</u>	<u>FAIR</u>
SSS	SEE	SGG	SFF
SSE	SEG	SGF	EFF
SSG	SEF	EGG	GFF
	SSF	GGG	FFF
	EEE	EGF	
	EEG	GGF	
	EEF		

g. All ratings awarded by adjudicators are final.

**8. SCHEDULING FOR MUSIC PERFORMANCE ASSESSMENTS**

- a. Each District may determine the method for scheduling bands for District Marching, Concert and Jazz Music Performance Assessments.
- b. At the State Band Music Performance Assessment, efforts will be made to schedule concert and jazz bands each day beginning with smaller classifications and moving in order through the larger classifications. Bands will be scheduled within each classification according to the number of band members listed on the entry form.
- c. A school that must travel more than 100 miles to a State Music Performance Assessment site may request to play last on the day on which it is scheduled. A request for permission to do this must be made in writing to the Executive Director and must accompany the original State Entry Form.

**9. FLORIDA SCHOOL MUSIC ASSOCIATION (FSMA) MUSIC PERFORMANCE ASSESSMENT RULES-** see FSMA Web site.

**10. AUDIO AND VIDEO TAPING AT MUSIC PERFORMANCE ASSESSMENTS**

- a. No recording devices of any kind (video camera, cassette recorders, etc.) are allowed in or near the Sight-reading room at Concert Music Performance Assessment.
- b. Flash photography of any kind or video recording which requires additional lighting will not be permitted at any FBA Concert or Jazz Band Music Performance Assessment during a bands performance.
- c. Unless approved otherwise for a specific Music Performance Assessment, audio or video tape recordings by individuals will not be permitted at any FBA Concert or Jazz Band Music Performance Assessment. (Official FBA contracted recordings are allowed.)
- d. If recording by individuals is approved, a specific unobtrusive area must be designated for this activity. The Music Performance Assessment officer will be responsible for developing and enforcing guidelines for this.
- e. Policies regarding recording and the use of flash photography at the Music Performance Assessment will be printed in the program.
- f. AT THE OPTION OF THE DISTRICT at the District Concert Music Performance Assessment, a stationary video camera will be set up on the back of the concert stage focused on the director. AT THE OPTION OF THE INDIVIDUAL AT THE DISTRICT MUSIC PERFORMANCE ASSESSMENT, a videotape may be made during the band's performance. The tape will be given to the director for whatever use he/she sees fit. No one else will be allowed to view this tape unless the director gives his/her permission.
- g. The taping will be made without any additional lighting on the stage which might be a distraction during the performance. When possible, a professional company with the capability of running a video camera by remote control should be contracted by the District
- h. At the State Band Music Performance Assessment, each director will receive a video recording from a Concert Commentator.

**III - D. DISTRICT MARCHING MUSIC PERFORMANCE ASSESSMENT**

**1. GENERAL INFORMATION**

*Refer to section III.C. for additional General Information concerning participation in the FBA Marching Music Performance Assessment.*

- a. High School bands are required to perform in their District F.B.A. Marching Music Performance Assessment in order to enter the concert and solo/ensemble phase of the District Music Performance Assessment.  
**EXCEPTIONS:** If marching is not a regular part of the school's band program, directors may petition the FBA Executive Director in writing for waiver of this requirement. Other exemptions may also be considered by written petition to the Executive Director. (See III.C.6. for procedures to request waivers.)
- b. Official entry is required for participation in all FBA Music Performance Assessments.  
(See Handbook III.C.3. for specific entry information.)
- c. A band may enter the District Marching Music Performance Assessment for Comments Only with District approval. (See Handbook III.A.6. for further information concerning requirements and application procedure.)

- d. A school which enters the District Marching Music Performance Assessment must also participate in the District Concert Music Performance Assessment and accept its full financial responsibility for both Music Performance Assessments.
- e. Bands that DNA (Do Not Appear) after entering the Marching Music Performance Assessment in any given year will not be allowed to enter the Concert Music Performance Assessment or any of its members in the Solo/Ensemble Music Performance Assessment that year. Directors may appeal to the Executive Director for a waiver of this rule.
- f. Bands that obtain permission to perform in the District Music Performance Assessment outside of their own District and then participate in their own District for another phase of the Music Performance Assessment are liable for the assessment in both Districts. This double assessment can only be waived by the agreement of both District Chairpersons involved.
- g. Bands will be scheduled at Marching Music Performance Assessment by any system the District chooses to use.
- h. Fireworks, pyrotechnics of any kind and fire batons are prohibited for use at FBA District Marching Music Performance Assessments.

## 2. MARCHING REQUIREMENTS

- a. Prior to entering the field for performance, the band will stay in a designated holding area. Upon being given instructions, the band will position itself for the start of its performance. (The length of positioning time is left to the discretion of the District.)
- b. A band is limited to a one-minute warm-up after entering the marching field, prior to the beginning of the show. The warm-up must be conducted by the Field Conductor(s) or Drum Major(s).
- c. When the band has taken its starting position, it shall be given verbal instructions over the P.A. system to begin its performance.
- d. A band show shall be a minimum of 5 minutes and a maximum of 10 minutes duration. A band which performs outside the minimum and/or maximum time limit shall have its rating lowered one division.
- e. Timing will begin with the sound or movement in the marching unit after the announcement to begin the show.
- f. A band will leave the field in 2 minutes or less, without delay or further performance, except that which may be generated by the dignity and bearing of the band. (The goal lines and sidelines are considered off the field.) After the 2 minutes, all sound will cease.
- g. Except for the most general supervision during preparation for positioning on the field for performance, the band director or band staff shall not function as field conductor of the band. Command shall be given to a Drum Major or Field Conductor.

## 3. ADJUDICATION PROCEDURES

- a. Up to six adjudicators may be used for the marching MPA: 2 for Music Performance, 1 for Marching and Maneuvering, 1 for General Effect, 1 for Auxiliaries, and 1 for Percussion. *The first four listed must be used and the last two are optional\*.*  
Adjudicators will use the adjudicators comment sheet for each caption provided by the FBA.  
\*Each district will be **given the option** of employing an adjudicator in the area of Auxiliary and/or percussion – authorized by majority vote of the District at a regular meeting. The ratings given by these two adjudicators will apply only to the group being evaluated and NOT to the band's rating.
- b. Recording of adjudicator comments at District and State Music Performance Assessments is required for Concert Bands, Marching Bands, Jazz Bands and Auxiliaries ensembles. Recording materials will be provided for the adjudicators by the sponsoring component (District or State).
- c. The District Chairperson or Secretary may be used as a tabulator who will take all the adjudicators ratings and arrive at an overall rating for the band. It is the responsibility of the adjudicators and/or timers to report infractions to the District Chairperson who will lower the rating of a band held in violation of MPA regulations.
- d. No one is allowed in the adjudication area except the adjudicators and persons in charge of the Music Performance Assessment.
- e. Any rules infraction occurring at the FBA Marching Music Performance Assessment will result in the lowering of the overall final rating by one division. (**NOTE:** This includes infractions by the auxiliary groups.) The District Chairperson has the responsibility to enforce this penalty at the Marching Music Performance Assessment.
- f. Only directors or principals whose names and signatures appear on a school's entry form may register students or receive adjudicator comment sheets for entrants from that school unless another person presents to the Music Performance Assessment Officer a letter of authorization signed by the director and principal.

## 4. RATINGS

(See III.C.7. also for information concerning ratings.)

- a. The Marching Music Performance Assessment Ratings Table (see Adjudication Manual) will be used to tabulate the overall rating for the band, with the following requirements observed:
  - 1) The final rating may NOT be higher than the HIGHEST Music caption rating.
  - 2) The Auxiliary and/or Percussion caption rating is separate and does NOT affect the final band rating unless a rules infraction occurs.
- b. Auxiliaries may enter for Comments Only whether or not the band does, provided permission has been granted under the same requirements as stipulated for bands in III.A.5.b.

## 5. RAIN-OUT / EMERGENCY POLICIES

- a. Each District may set an alternate date in case of rain-out/black-out if they so desire.
- b. In the event of rain or black-out, the Music Performance Assessment should be delayed for a maximum of one hour after which time the Music Performance Assessment will be canceled if the rain has not stopped, or lights have not been restored.
- c. If the Music Performance Assessment cannot start due to rain or black-out, it should be re-scheduled on the alternate date if one has been chosen. All bands entered would be required to participate on the alternate date. If an alternate date has not been chosen, the Music Performance Assessment should be canceled.
- d. In the event of cancellation after the Music Performance Assessment has begun, all bands that have performed will receive their rating, which will be applied toward the Otto J. Kraushaar Award (Straight Superior Award). Those bands that do not perform will not be penalized in any way and may perform at another District Marching Music Performance Assessment by following the procedures outlined in the Handbook.
- e. The District Chairperson has the authority to make the decision regarding courses of action during emergencies.

## III – E. CONCERT MUSIC PERFORMANCE ASSESSMENT

### PURPOSES FOR BAND MUSIC PERFORMANCE ASSESSMENTS

- I. To provide opportunities for students and directors to perform in an environment which provides **critical evaluation** of its performance by noted experts in the field of band performance.
- II. To provide the opportunity for students and directors to **perform for their peers** in a formal concert setting.
- III. To provide a performance opportunity which will serve as a **motivational goal** for students and directors.
- IV. To provide an opportunity for students and directors to hear performances of their peers and **learn from hearing** those performances.
- V. To provide a goal which is so compelling that the **preparation** for attaining that goal becomes the vehicle for continued growth and to demonstrate students' abilities to apply musical fundamentals and concepts in an ensemble performance setting.

### 1. GENERAL INFORMATION

*Refer to section III.A.B. & C. for additional General Information concerning participation in the FBA Concert Music Performance Assessment.*

- a. High School bands are required to perform in their District F.B.A. Marching Music Performance Assessment in order to enter the concert phase of the District Music Performance Assessment.

#### **EXCEPTIONS:**

- If marching is not a regular part of the school's band program, directors may petition the FBA Executive Director for waiver of this requirement. Other exemptions may also be considered by petition to the Executive Director. (See III.C.6. for procedures to request waivers.)
- b. Official entry is required for participation in all FBA Music Performance Assessments. (See Handbook III.C.3. for specific entry information.)
  - c. A band may enter the District Concert Music Performance Assessment for "Comments Only" with District approval. (See Handbook III.A.5. for further information concerning requirements and application procedure.)
  - d. A school which enters the District Marching Music Performance Assessment must also participate in the District Concert Music Performance Assessment or accept its full financial responsibility for both Music Performance Assessments.
  - e. Bands that DNA (Do Not Appear) after entering the District Concert Music Performance Assessment in any given year will not be allowed to enter any of its members in the State Music Performance Assessment that year or the District Solo/Ensemble Music Performance Assessment the following year. Directors may appeal to the Executive Director for a waiver of this rule.
  - f. Bands that obtain permission to perform in the District Music Performance Assessment outside of their own District and then participate in their own District for another phase of the Music Performance Assessment are liable for the assessment in both Districts. This double assessment can only be waived by the agreement of both District Chairpersons involved.
  - g. No one will be allowed in the concert adjudication area except for adjudicators and persons in charge of the Music Performance Assessment.
  - h. Recording of adjudicator comments at District and State Music Performance Assessments is required for Concert Bands, Marching Bands, Jazz Bands and Auxiliaries ensembles. Recording materials will be provided for the adjudicators by the sponsoring component (District or State).
  - i. Bands will be scheduled at District and State Concert Music Performance Assessments according to the guidelines established in Handbook III.C.8.

- j. Only the band director whose name appears on the official entry form of a given school may conduct that band at a District or State Music Performance Assessment. Exceptions may be granted by the President or Executive Director for someone else to conduct. In the event neither can be contacted, an exception may be made at the discretion of the Music Performance Assessment Officer.
- k. Procedure to Add Concert Music Performance Assessment Personnel. Additional names, resulting from new band membership, may be added to the Concert Band once the entry deadline has passed by observing the following procedure:
  - 1) The District Chairman must be notified of the increase in personnel by the Director who will submit the official "Add Concert Band Personnel Form" including the signatures of the Band Director and Principal. This form must be in the hands of the District Chairman no less than 14 days prior to the first day of the District Music Performance Assessment.
  - 2) The appropriate assessment must be paid for the additional personnel and accompany the "Add Concert Band Personnel Form". (See addendum to the Handbook for a copy of the Form.)

## 2. MUSIC REQUIREMENTS

*See Handbook III.B. for other music requirements.*

- a. Each band is required to play a march of the director's choice, and two selections from the current F.B.A. Music List.
  - 1) Requests for special approval to perform concert and solo & ensemble music not on the FBA Music List must be submitted to the appropriate Music Committee postmarked by October 1 of the school year in which it is to be performed.  
(See form in Appendix for procedure for securing special approval.)
  - 2) Bands are not permitted to play a selection which they have played in a Music Performance Assessment during the preceding three years. Concert band title changes made between District and State Music Performance Assessment may not include duplication of literature played in any FBA Music Performance Assessment during the previous three (3) years.
- b. Written notice of CONCERT music changes must be in the hands of the Executive Director at least **10 calendar days** before the first day of the first site of the State Music Performance Assessment (District Chairperson for District Music Performance Assessment). Bands may NOT perform for a rating, but MAY (at the discretion of the Music Performance Assessment Officer) be allowed to perform for comments if this deadline is not met, or if the title, composer or grade does not conform to that which is on the adjudicator's comment sheet.
- c. Each of the 3 adjudicators must be provided with at least a condensed score of all three selections (including the march) with measures numbered, or the band will be disqualified. However, the band MAY be allowed to perform for comments.

### PUBLISHED SCORES MUST BE USED.

Exceptions will be original compositions in manuscript form.

- d. Photocopies of music may only be used under the following conditions:  
At the time of the Music Performance Assessment at which the music is performed the band director in charge shall:
  - 1) Attach to the copied music a letter from the PUBLISHER giving permission to copy, OR
  - 2) In the event that a publisher does not respond, attach to the copied music a letter from a sheet music dealer stating that a request to copy was made to the publisher at least 14 days prior to the event at which selections are performed.
- e. Individuals or groups failing to meet the conditions stated above will be disqualified from Music Performance Assessment performance, but MAY be allowed to perform for comments.  
[NOTE: The intent of these rules is to have individuals or groups not use photocopied music. However, since much good music literature is out-of-print, or is unavailable, an attempt is made to allow directors who make good-faith efforts to procure published music to perform that literature.]
- f. The name of the school should be plainly written or stamped on each score.

## 3. PERFORMANCE

The performance sequence is as follows:

- a. **WARM-UP** - Concert bands will be allowed in the warm-up room at least one-half hour prior to their scheduled performance time. Bands performing first each morning or after a lunch or dinner break may be allowed to warm-up on the concert stage at the discretion of the Music Performance Assessment Officer.  
(NOTE: The half-hour includes set-up, warm-up, and clearing the room.)
- b. **CONCERT PERFORMANCE**
  - 1) Middle school, junior high, C, CC, B, and BB bands are allowed 30 minutes to set up, perform and clear the concert stage. Class A, AA, bands are allowed 40 minutes.
  - 2) Concert bands are limited to one minute for warm-up after entering the stage.
  - 3) Performance time for a band may be extended to forty minutes upon REQUEST by the band director as stated on the entry form, or at the discretion of the Music Performance Assessment Officer.

(NOTE: The time restraints include set-up, performance, and complete exit from the stage.)

c. **SIGHT-READING AT DISTRICT CONCERT MUSIC PERFORMANCE ASSESSMENT**

Bands will proceed to the sight-reading room immediately following their concert performance.

- 1) Bands that enter the Concert Music Performance Assessment must sight-read in their appropriate classification.  
**NOTE:** ALL concert bands entering for “Comments Only” are required to sight-read.
- 2) Each band is required to read a march and a concert selection. The band will be given one (1) minute to warm-up or tune immediately after arriving in the sight-reading room. The director who will conduct the march has three (3) minutes to study the march with the band prior to performing it. The director who will conduct the concert selection has five (5) minutes to study the concert selection with the band before performing it. Only the director who will conduct the band may instruct the students during the preparation time prior to the performance of each piece.
- 3) Once sight-reading folders have been distributed, there can be no sound generated by any instrument during the preparation time. **EXCEPTION:** The tympani may be tuned.
- 4) All band members participating in the Concert Music Performance Assessment must be present and participate in the Sight-reading part of the Music Performance Assessment.
- 5) Sight-reading music categories are included in Handbook III.B.2.
- 6) A band’s sight-reading rating will be lowered by the adjudicator if the director persists in using techniques other than acceptable baton technique during the band’s sight-reading performance.
- 7) In the event the sight-reading adjudicator gives a band the music for a classification higher than required, the rating will be raised one level.
- 8) No recording devices of any kind (video camera, cassette recorders, etc.) are allowed during the sight-reading process at any FBA Concert Music Performance Assessment. Audio/video recording of student conductors is allowed.

**4. CLINIC PROCEDURE AT STATE CONCERT MUSIC PERFORMANCE ASSESSMENT**

- a. Commentators have been added to the Concert Band panel at the State Band Music Performance Assessment whose purpose will be to critique the musical aspects of a band's performance and to present a clinic on that performance immediately afterwards in a clinic room. The commentator will also evaluate student conductors entered in the State MPA.
- b. A video/audio recording will be made of the band's performance for the exclusive use of the conductor. A video camera will be set-up on stage in an unobtrusive location, focused on the conductor. There will be a line feed from the video and audio recorder to a monitor provided for the commentator who will be located somewhere in the auditorium away from the adjudicators and audience. Upon completion of the performance and the commentator's critique, the video recording will be delivered to the band director.
- c. Bands will proceed to the clinic room immediately after the conclusion of their concert performance on stage.
  1. Bands that enter the State Concert Performance Assessment must participate in the clinic
  2. Percussion equipment in the clinic room must duplicate that of the performance stage.
- d. All band members participating in the Concert Music Performance Assessment must be present and participate in the clinic session.
- e. Recording devices are allowed and encouraged in the clinic room, but should not detract from the educational experience of the band or the director.
- f. Thirty minutes per band is allotted for the clinic. If a student conductor is entered, 5 to 7 minutes of the clinic time is to be reserved at the end for the student conductor's assessment.

**III – F. JAZZ BAND MUSIC PERFORMANCE ASSESSMENT**

1. The classification for jazz bands at Music Performance Assessment shall follow the same categories as concert bands.
2. The official Jazz Band entry form shall be used for entering Music Performance Assessments.
3. Instrumentation and Personnel
  - a. Jazz Band personnel shall consist of a minimum of eight (8) members and a maximum of twenty-five (25) members.  
**NOTE:** There is no limit on the number of ENTRIES a school may have for a Jazz Band (for District & State Music Performance Assessments), but the performing number must always be limited to 25.
  - b. Doubling of parts is allowed.
  - c. Rhythm sections must at least have a bass player and a drummer.
  - d. A maximum of four vocalists may be part of a jazz band as long as their participation does not raise the personnel to more than twenty-five.
  - e. Changes in instrumentation from the printed score must be noted in the adjudicators’ scores.
  - f. Duplication of membership between first and second bands is allowed if the student is a regularly-scheduled member of both bands. (NOTE: If two or more bands from a school are comprised of essentially the same personnel, then only one of those bands will be allowed to enter the Music Performance Assessment.)
4. Music selection is made at the discretion of the director. Original compositions or arrangements are encouraged.
5. Published scores or lead sheets with measures numbered must be supplied to each of the 3 adjudicators or the band will be disqualified. However, the band MAY be allowed to perform for comments.
6. Photocopies of music may only be used under the following conditions:

At the time of the Music Performance Assessment at which the music is performed the band director in charge shall:

- a. Attach to the copied music a letter from the PUBLISHER giving permission to copy, OR
  - b. In the event that a publisher does not respond, attach to the copied music a letter from a sheet music dealer stating that a request to copy was made to the publisher at least 14 days prior to the event at which selections are performed.
- Individuals or groups failing to meet the conditions stated above will be disqualified from Music Performance Assessment performance, but MAY be allowed to perform for comments.
7. Title changes for selections to be performed at District and State Music Performance Assessments must be made with the Music Performance Assessment Officer at least at the time of registering at the Music Performance Assessment and prior to performing.
  8. At District, a warm-up time is scheduled thirty minutes before performance. The time limit includes set-up, warm-up and clearing the room. The band is limited to a one-minute warm-up after entering the stage.
  9. Performances shall consist of two or three selections. Each band will have a maximum of thirty minutes to set up, perform, and clear the stage. The total performance should include time for the adjudicators to write comments between selections.
  10. Jazz Bands may enter for "Comments Only" under the same conditions as concert bands. See Handbook III.A.5.)
  11. Ratings used are **SUPERIOR, EXCELLENT, GOOD, FAIR, POOR**. Final ratings will be determined by the standard FBA rating system. (See Handbook III.C.7.)
  12. Ratings may be lowered by Music Performance Assessment Officers for rules violations such as instrumentation or personnel infractions as well as performance timing problems.
  13. Recording of adjudicator comments at District and State Music Performance Assessment is required for Concert Bands, Marching Bands Jazz Bands and Auxiliaries ensembles. Recording materials will be provided for the adjudicators by the sponsoring component (District or State).
  14. Information on jazz combos is found in Handbook III.G.5.a.
  15. **Jazz Bands performing at State MPA will receive a clinic provided that there is time available. Time blocks for Jazz Bands will be scheduled at thirty minute intervals.**

### III – G. SOLO AND ENSEMBLE MUSIC PERFORMANCE ASSESSMENT

#### 1. GENERAL INFORMATION

See Handbook III.C. for additional information concerning participation in the District and State FBA Solo and Ensemble Music Performance Assessments.

- a. High School bands are required to perform in their District F.B.A. Marching Music Performance Assessment in order to enter the concert and solo/ensemble phase of the District Music Performance Assessment.

**EXCEPTIONS:**

If marching is not a regular part of the school's band program, directors may petition the FBA Executive Director in writing for waiver of this requirement. Other exemptions may also be considered by written petition to the Executive Director. (See III.C.6. for procedures to request waivers.)

- b. Official entry forms are required for participation in all FBA Music Performance Assessments. (See Handbook III.C.3. for specific entry information.)
- c. Students participate in the Solo and Ensemble Music Performance Assessment in two categories: Senior High/High School, and Junior High/Middle School.
  - 1) **Senior High** - Grades 10, 11, 12, or  
**High School or Junior/Senior High** - Grades 9, 10, 11, 12:  
Must play grade III or higher music from the FBA Music List.

<b>TO QUALIFY AND PERFORM AT THE STATE SOLO/ENSEMBLE MUSIC PERFORMANCE ASSESSMENT, STUDENTS MUST PLAY A GRADE V OR HIGHER SOLO OR ENSEMBLE AT THE DISTRICT AND STATE MUSIC PERFORMANCE ASSESSMENTS.</b>
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- 2) **Junior High/Middle School** - Grades 6, 7, 8, 9:  
May play any grade music on the FBA List.
- 3) **Exceptional Student Performer (ESP), information and application at end of handbook.**
- d. Students are entered in the District Music Performance Assessment by their director and must be currently enrolled in a band program from which a band performs in:  
SENIOR HIGH - the marching and concert phases of the Music Performance Assessment  
MIDDLE SCHOOL / JUNIOR HIGH - the concert phase of the Music Performance Assessment, and will meet other requirements as specified on the Music Performance Assessment entry form.
- e. Special approval may be granted by petition to the Executive Director for solo and ensemble participation in the Music Performance Assessment even though the band has not entered the other phases. (See III.C.6. for information).
- f. The school band director or his/her officially authorized designee (see III.C.3.k. for the way to do this) must sign in and be in attendance during the time his/her school's students are scheduled to play at the Solo/Ensemble Music Performance Assessment. Failure to follow this procedure will result in the disqualification of the event(s). Students may be allowed to play for comments at the Music Performance Assessment Officer's discretion. Exceptions may

- g. be granted by the Music Performance Assessment Officer in the event of a true emergency.
- g. Bands which DNA (Do Not Appear) at District Concert Music Performance Assessment (Sr., Jr. or Middle) will not be allowed to have any of their members perform at the State Music Performance Assessment that year and the District Solo & Ensemble Music Performance Assessment the following year. Directors may appeal to the Executive Director for waiver of this rule.
- h. Violations of Music Performance Assessment rules involving bands and solos/ensembles will result in disqualification of the event unless otherwise stated in the Handbook. At the site, a disqualified event MAY be allowed to perform for comments at the discretion of the Music Performance Assessment Officer.

## 2. LIMITATIONS ON SOLOS AND ENSEMBLES AT DISTRICT MUSIC PERFORMANCE ASSESSMENT

**NOTE:** If planning to have students qualify for the State Solo/Ensemble Music Performance Assessment, also adhere to the requirements in the following section "LIMITATIONS ON SOLOS AND ENSEMBLES AT STATE MUSIC PERFORMANCE ASSESSMENT".

- a. A Director may enter an unlimited number of students in the District Solo and Ensemble Music Performance Assessment. (**EXCEPTION:** Only one Student Conductor per band entry.)
- b. An individual student may be entered in UP TO A TOTAL OF FOUR (4) Solo/Ensemble events of different instrumentation.  
**Auxiliaries - See III.H.4 for clarification of Solo/Ensemble limitations.**
- c. In addition to the above, a student may also enter as a Student Conductor, but only one Student Conductor per band entry is allowed.
- d. No substitution may be made to replace a solo or ensemble which cancels its performance, and a change in the personnel of an ensemble or the NUMBER of persons in an ensemble must be approved by the District Chairperson BEFORE the ensemble's scheduled performance time. The penalty for failure to observe this requirement will be disqualification of the ensemble.
- e. Ensemble personnel may be mixed from two bands from the same school.
- f. Woodwinds, Brass, and Percussion Choirs and chamber wind ensembles must follow the prescribed instrumentation listed on the score, with membership in Choirs not to exceed 24 members.
- g. BRASS & WOODWIND CHOIRS may play music from the Quartet, Quintet and Sextet Music Lists, but THERE MUST BE AT LEAST TWO (2) PLAYERS PER PART when these are selected. PERCUSSION CHOIRS must have at least seven (7) players.

## 3. LIMITATIONS ON SOLOS AND ENSEMBLES AT STATE MUSIC PERFORMANCE ASSESSMENT

- a. No substitution may be made to replace a solo or ensemble that cancels its performance. A change in the personnel of an ensemble, or the NUMBER of persons in an ensemble must be approved by the Executive Director BEFORE the ensemble's scheduled performance time. The penalty for failure to observe this requirement will be disqualification of the ensemble.
- b. Ensemble personnel may be mixed from two bands from the same school.
- c. Duets are allowed for percussion only.
- d. Soloists must play at least a Grade V solo at District and State. To be eligible for State, the student must make a Superior rating at the District Music Performance Assessment, and must play the same grade level of music or higher as was done at District.  
**The Superior with Distinction medal will be given to those students who play their solo from memory.**
- e. Students may enter up to three (3) events (excluding jazz band and auxiliary) of different instrumentation that qualify for the State S&E Music Performance Assessment.
- f. Woodwinds, Brass, Percussion Choirs and Chamber Wind ensembles must follow the prescribed instrumentation listed on the score, with membership in Choirs not to exceed 24 members. Grade V or higher music must be performed.
- g. Ensembles must play at least a Grade V selection at both District and State. To be eligible for State, the ensemble must make a Superior rating at the District Music Performance Assessment, and must play the same grade level music or higher at State as was done at District.

## 4. MUSIC REQUIREMENTS

- a. All music selections used in the Solo/Ensemble Music Performance Assessments must come from the FBA Music List.  
**EXCEPTION:** Music literature which is not on FBA List may be performed at Music Performance Assessments if approved by the appropriate Music Committee. Policies regarding approval procedures are included in the Appendix of the Handbook. In general, only original compositions will be considered. Requests for special approval to perform concert and solo & ensemble music not on the FBA Music List must be submitted to the appropriate Music Committee postmarked by October 1 of the school year in which it is to be performed.
- b. All accompaniment parts must be played. Recorded accompaniments are acceptable, but directors are strongly urged to provide high quality recordings to student soloists. Events without a required accompanist may NOT perform for a rating, but MAY (at the discretion of the Music Performance Assessment Officer) be allowed to perform for comments.
- c. Student soloists are allowed to use the "VIVACE" (or similar) computer program in lieu of taped or live accompaniment at S&E Music Performance Assessments with the following provisions:

- 1) Student must furnish own computer on a cart, ready to plug-in and operate.
- 2) Performance may not exceed the time limit scheduled for the event.
- d. Original solo parts or original score with solo parts included (for solos) and scores (for ensembles) with measures numbered consecutively, must be furnished to the adjudicator before any solo or ensemble may perform for evaluation.
- e. Photocopies of music may only be used under the following conditions:  
At the time of the Music Performance Assessment at which the music is performed the band director in charge shall:
  - 1) Attach to the copied music a letter from the PUBLISHER giving permission to copy, OR
  - 2) In the event that a publisher does not respond, attach to the copied music a letter from a sheet music dealer stating that a request to copy was made to the publisher at least 14 days prior to the event at which selections are performed.
- f. Individuals or groups failing to meet the conditions stated above will be disqualified from Music Performance Assessment performance, but MAY be allowed to perform for comments.  
**NOTE:** The intent of these rules is to have individuals or groups not use photocopied music. However, since much good music literature is out-of-print, or is unavailable, an attempt is made to allow directors who make good-faith efforts to procure published music to perform that literature.
- g. Written notice of music changes for a Solo or Ensemble must be in the hands of the State Solo/Ensemble Administrator **at least 10 calendar days** prior to the FIRST day of the State S&E Music Performance Assessment, and to the District Chairperson **at least 10 calendar days** prior to the first day of the District Solo/Ensemble Music Performance Assessment. If deadlines are not met, students may NOT perform for a rating, but MAY (at the discretion of the Music Performance Assessment Officer) be allowed to perform for comments if this deadline is not met, or if the title, composer or grade does not conform to that which is on the adjudicator's comment sheet.
- h. Maximum length of solos and ensembles should not exceed six (6) minutes regardless of grade. Alterations in the music performed to comply with the time limit should involve eliminating repeated sections rather than omissions of essential sections.
- i. Solos and ensembles of less than six (6) minutes duration must be played in their entirety unless stated otherwise on the FBA Music List.  
**If multi-movement pieces of music do not have a movement or movements specified, students should prepare 5 to 6 minutes of music using contrasting movements if more than one movement is needed to make the five minutes. PLAYING ONLY ONE MOVEMENT OF LESS THAN FIVE MINUTES IS UNACCEPTABLE.**
- j. Memorization of solos is not required, but is strongly encouraged.
- k. Ensemble music need not be memorized.
- l. Wind instrument ensembles smaller than choirs (as determined by their Music List categorization), and percussion duets and trios MAY NOT be conducted in a Music Performance Assessment performance. Directors MAY conduct wind instrument choirs, chamber winds groups and percussion ensemble consisting of a quartet or larger.
- m. See special instructions and information for solos and ensembles included in the headers and footers for each group in the FBA Music List.
- n. DEFINITIONS FOR CHOIRS  
BRASS & WOODWIND CHOIRS may now play music from the Quartet, Quintet and Sextet Music Lists, but THERE MUST BE AT LEAST TWO (2) PLAYERS PER PART when these are selected. PERCUSSION CHOIRS must have at least seven (7) players.

## 5. SPECIAL INFORMATION

- a. JAZZ COMBOS
  - 1) May enter the Solo/Ensemble Music Performance Assessment as an ensemble entry.
  - 2) Must consist of 5 to 7 players, with at least three rhythm instruments.
  - 3) Music selection is at the discretion of the director, but an acceptable score or lead sheet (with measures numbered) must be provided to the adjudicator or the group will not be allowed to perform.
  - 4) Must be able to set up, perform and clear the performance area within the allotted time period.
- b. STUDENT CONDUCTING
  - 1) Student Conducting is considered a solo event, but it is not counted in the maximum number of entries in which a student may participate.
  - 2) A school may enter one student conductor per band entry, but may not use the same student conductor for more than one band entry. Student conductors must be enrolled in the school's band program.
  - 3) a) (District) A student conductor will conduct his or her band immediately following the sight-reading phase of the Music Performance Assessment in the sight-reading room and for the sight-reading adjudicator.  
b) (State) A student Conductor will conduct his or her band immediately preceding or following the clinic phase of the MPA in the clinic room for the concert commentator.
  - 4) The sight-reading/student conductor adjudicator at District and State Music Performance Assessments will make a recorded critique for the Student Conductor
  - 5) The music for student conducting is chosen by the Concert Music Committee and published in the December Bulletin.
  - 6) In lieu of the Concert Music Committee's recommendation, a Junior High or Middle School Band may select any piece of music on the F.B.A. Music List providing it contains at least three (3) different meters.
  - 7) A condensed score with measures numbered must be furnished to the adjudicator or the student will not be

allowed to perform.

- 8) If a band does not enter State Music Performance Assessment, the student conductor from that band cannot enter.

### III – H. AUXILIARY SOLO AND ENSEMBLE EVENTS

#### **A breach of etiquette may result in disqualification by the District Chair at District MPA or the Executive Director at State MPA.**

##### 1. STATE AUXILIARY MUSIC PERFORMANCE ASSESSMENT

- a. When possible it will be held in two or more parts of the state (contingent upon availability of facilities).
- b. Events shall be evaluated by a panel of three adjudicators.
- c. The event will take place the same time as the State Solo & Ensemble Music Performance Assessment.

##### 2. GENERAL INFORMATION

- a. Categories to be adjudicated at FBA Solo and Ensemble Music Performance Assessments:
  - 1) BATON, DANCE, FLAG, RIFLE, AND SABER SOLO
  - 2) BATON TWIRLING ENSEMBLE
  - 3) INDOOR GUARD ENSEMBLE
  - 4) NON-TWIRLING DANCE ENSEMBLE
- b. DUETS AND TRIOS ARE NOT ALLOWED AS AUXILIARY EVENTS AT FBA MUSIC PERFORMANCE ASSESSMENTS. When the number of students performing in an ensemble is less than the required number of four (due to illness, emergency, etc.), the Executive Director may allow performance for “comments only”.
- c. Each entrant must be a performing member of some aspect of their school band program, either curricular or extra-curricular.
- d. An individual student may be entered in the following events, but NO INDIVIDUAL MAY BE ENTERED IN MORE THAN TWO AUXILIARY ENSEMBLES OF ANY KIND OR COMBINATION.  
LIMIT: - TWO (2) Solo events, provided that the equipment is different.  
- TWO (2) Ensemble events (Twirling, Guard, Dance)  
**(NOTE:** The 2 ensembles must have different equipment; dance events must be two distinctly different genres, i.e. pom, jazz, kick, etc...  
A student may also perform in an instrumental solo or ensemble as long as the overall limit of four (4) S & E events is observed.)
- e. **Music and lyrics need to be school-appropriate for auxiliary events.**
- f. **Attire and movements need to be school-appropriate for auxiliary events.**
- g. No substitution may be made to replace a solo or ensemble which cancels its performance.
- h. A CHANGE IN THE PERSONNEL of an ensemble must be approved by the District Chairperson for District Music Performance Assessment, and the State Auxiliaries Music Performance Assessment Administrator for the State Music Performance Assessment BEFORE the ensemble’s scheduled performance time. A CHANGE IN THE NUMBER OF PERSONS should also be reported to the ADJUDICATOR at the time of performance.
- i. Recording of adjudicator comments at District and State Music Performance Assessments is required for Auxiliaries ensembles. Recording materials will be provided for the adjudicators by the sponsoring component.
- j. For Music Performance Assessments the District Chairperson shall appoint a Music Performance Assessment Director whose job will be to inspect all equipment being used by the student performers, to introduce the scheduled performances, and to assist the adjudicator in running the Music Performance Assessment.
- k. The Music Performance Assessment Director may appoint someone from the participating District to assist him/her with the operation of the auxiliary portion of the Music Performance Assessment.
- l. The performance floor will be that of a standard basketball court. The area immediately around the adjudicator may not be used for warm-up by students.
- m. Flash photography may NOT be used during any performance.
- n. Directors (or any individuals) may record only their respective group’s performance.
- o. All auxiliary events will be adjudicated in the same manner as the instrumental groups, i.e., letter grades A, B, C, D, E will be given instead of numerical values.
- p. Refer to other sections of the FBA Handbook and/or adjudicator comment sheets for other pertinent information concerning specific requirements for categories to be adjudicated.

#### **An auxiliary event performing outside the minimum/maximum time limit will have its rating lowered one division.**

##### 3. BATON SOLO TWIRLING

- a. MUSIC: A standard march (i.e. Sousa, Fillmore, etc. – NOT just any composition played by or arranged for marching bands) is required.

b. **TIME:** Minimum 1:45 minutes - Maximum 3:00 minutes. Timing will start with the first movement of the performer and end with last move of the performer. One and one-half (1 & 1/2 minutes of the routine must be consecutive single baton work.

c. **PERFORMANCE REQUIREMENTS:**

1) Entrance: Parade rest, attention, step off to adjudicator.

2) Halt and salute

3) Routine requirements:

- flashes, flips and legwork

- vertical and horizontal aerials

- vertical and horizontal finger twirls

- rolls

- variety of aerial catches

- ambidexterity

4) Exit: Performer must exit to the rear and return to the starting position strutting, do an about face, and then parade rest.

d. **PROPS:** Performers may use 2 or 3 batons during the solo. NO other props/equipment may be used. Performers should keep one baton in hand throughout the performance (except for aerials). This is to prevent the use of hands to perform dance movements.

e. Each entrant should check the adjudicator comment sheets in the Appendix of the FBA Handbook for specific items to be adjudicated.

#### 4. **SABER TWIRLING SOLO**

a. **MUSIC:** Music selection is up to the director; music and lyrics need to be school-appropriate.

b. **TIME:** Minimum 1:45 minutes - Maximum 3:00 minutes. **TIMING** will start with the first organized movement of the routine. The **COMPLETE** performance should be performed to music. **TIMING** will end with the obvious conclusion of the routine.

c. **CONTENT:** Spins, Tosses, Carving/Extensions, Hand to Hand Changes and Hand Changes, Work on Different Planes, Rolls and Wraps, Work done on all areas of the equipment (top, middle and bottom)  
Equipment Layered on top of movement.

d. The performance should include an organized entrance to adjudication from the back or side, and an organized exit, even though the entrance and exit will not be adjudicated.

e. Performers may NOT use flag, or rifle, to augment their routines, and the saber routine must be at least 1:30 (one and one half) consecutive minutes of the 2 to 3 minute period.

f. Each entrant should check the adjudicator comments sheets in the Appendix of the FBA Handbook for specific items to be adjudicated.

#### 5. **RIFLE TWIRLING SOLO**

a. **MUSIC:** Music selection is up to the director; music and lyrics need to be school-appropriate.

b. **TIME:** Minimum 1:45 minutes - Maximum 3:00 minutes. **TIMING** will start with the first organized movement of the routine. The **COMPLETE** routine should be performed to music. **TIMING** will end with the obvious conclusion of the routine.

c. **CONTENT:**

Spins Tosses

Carving/Extensions Hand to Hand Changes and Hand Changes

Work on Different Planes, Rolls and Wraps

Work done on all areas of the equipment (top, middle and bottom)

Equipment Layered on top of movement.

d. The performance should include an organized entrance to adjudication from the back or side, and an organized exit, even though the entrance and exit will not be adjudicated.

e. Performers may NOT use flag, or saber to augment their routines, and the rifle routine must be at least 1:30 (one and one half) consecutive minutes of the 2 to 3 minute period.

f. Each entrant should check the adjudicator comments sheets in the Appendix of the FBA Handbook for specific items to be adjudicated.

#### 6. **FLAG TWIRLING SOLO**

a. **MUSIC:** Music selection is up to the director; music and lyrics need to be school-appropriate.

b. **TIME:** Minimum 1:45 minutes - Maximum 3:00 minutes. **TIMING** will start with the first organized movement of the routine. The **COMPLETE** routine should be performed to music. **TIMING** will end with the obvious conclusion of the routine.

c. **CONTENT:**

Spins Tosses

Carving/Extensions Hand to Hand Changes and Hand Changes

Work on Different Planes, Rolls and Wraps

Work done on all areas of the equipment (top, middle and bottom)  
Equipment Layered on top of movement.

- d. The performance should include an organized entrance to adjudication, from the back or side, and an organized exit, even though the entrance and exit will not be adjudicated.
- e. Performers may NOT use rifle or saber to augment their routines, and the flag routine must be at least 1:30 (one and one half) consecutive minutes of the 2 to 3 minute period.
- f. Each entrant should check the adjudicator comments sheets in the Appendix of the FBA Handbook for specific items to be adjudicated.

## 7. DANCE SOLO

- a. **MUSIC:** Music selection is up to the director, music and lyrics need to be school-appropriate.
- b. **TIME:** Minimum 1:45 minutes - Maximum 3:00 minutes. **TIMING** will start with the first organized movement of the routine. The **COMPLETE** routine should be performed to music. **TIMING** will end with the obvious conclusion of the routine.
- c. **CONTENT:**

Traveling	Turns
Jumps and Leaps	Balance Moves
Flexibility	Strength
- d. The performance should include an organized entrance to adjudication from the back or side, and an organized exit, even though the entrance and exit will not be adjudicated.
- e. Props are allowed, but **NO** batons, rifles, sabers, or flags may be used in the dance solo routine.
- f. Each entrant should check the adjudicator comments sheets in the Appendix of the FBA Handbook for specific items to be adjudicated.

## 8. BATON TWIRLING ENSEMBLE

- a. **MEMBERS:** Ensembles will consist of at least **four (4)** members.
- b. **MUSIC:** Music selection should be determined by the director. Music with vocalization is permitted. Music and lyrics need to be school-appropriate. Complete performance should be performed with music.
- c. **TIME:** Minimum 3:00 minutes - Maximum 6:00 minutes. Timing will start with the first movement of performers and end with the last move of performers.
- d. **PERFORMANCE REQUIREMENTS:** Twirling or dance twirl routine.

Difficulty	Creativity	Spectacular Effects
Variety	Transitions	Utilization of Movement
Visual Musicality/Choreography		
- e. **PROPS:** Performers may use 2 or 3 batons. Props/equipment other than batons may not be used. Performers should keep one baton in hand throughout the performance (except for aeriels). This is to prevent the use of hands to perform dance movements.
- f. Each entrant should check the adjudicator comment sheets in the Appendix of the FBA Handbook for specific items to be adjudicated.

## 9. INDOOR GUARD

- a. **COMPOSITION:** An Indoor Guard may include any of the following: flags, rifles, sabers.  
Indoor Guard ensembles will consist of at least four (4) members.
- b. **MUSIC:** Selection is up to the director; music and lyrics need to be school-appropriate.
- c. **TIME:** Minimum 3:30 (three and one-half) minutes - Maximum 7:30 minutes. Timing will begin with the first movement of the performers. Timing will stop on the final organized movement by performers.
- d. **DEFINITIONS OF EQUIPMENT:**

**FLAGS** - are defined as any material attached to a pike, pole, rod or staff other than an authorized weapon and used as a flag, with minimum size of 8" by 12". Flagpoles must be at least 24" in length.

**RIFLES** - are defined as devices constructed so as to conform in outward appearance to military rifles with optional hardware. Simulated rifles must be at least 24" in length.

**SABERS/SWORDS** - are defined as equipment designed to be held in the hand for cutting and defense, with either a curved or straight blade. Simulated sabers may be constructed of wood, plastic, metal or other suitable material and should include a hand guard. A cutting edge is not required. Simulated sabers/swords must be at least 24" in length
- e. **EQUIPMENT REGULATIONS** - will be strictly enforced and any unit not adhering to the following regulations will be disqualified:
  - 1) All equipment must have proper protective covering to avoid damage to the floor.
  - 2) All equipment, including footwear, will be inspected before a unit enters the performance area.
  - 3) All leather-soled footwear must be taped with a special tape (suggest heavy duct tape) as follows: Three strips of 2" tape cover soles and heels or total coverage with 4" tape. Taped footwear that shows signs of outdoor wear or are badly worn **MUST** be re-taped before entering the Music Performance Assessment floor. Footwear having a crepe or rubberized sole is not subject to the taping policy.
  - 4) All flag pikes or poles must be cushioned with rubber tips which must be securely taped to the poles to prevent

their coming off during the performance. Tips that are badly worn which will not potentially support the weight the pole will not meet the equipment standards.

- 5) Rifle butts and tips must be padded with foam rubber and taped or covered in such a manner as to avoid direct contact with the floor. ALL METAL ACCESSORIES MUST BE TAPED OR PADDED.
  - 6) Saber tips must be padded and taped. Hand guards and the top of the handle should be padded and taped as well.
  - 7) Padding must be placed on anything that will cause damage if dropped or purposely hit on the floor.
- f. INSPECTION OF GUARD EQUIPMENT:
- g. Inspection of equipment will take place in a specified area 30 minutes prior to the scheduled performance time. Units having equipment violations should be prepared to correct any designated violations. The Music Performance Assessment Director will report any uncorrected violations to the adjudicator who will then disqualify the participating unit.
  - h. Each entrant should check the adjudicator comment sheets in the Appendix of the FBA Handbook for specific items to be adjudicated.

#### **10. DANCE ENSEMBLE**

- a. COMPOSITION: Non-Twirling Dance Ensembles will consist of at least four (4) members.
- b. MUSIC: Selection is up to the director; music and lyrics need to be school-appropriate.
- c. ENTRANCE/EXIT: Performance should include an organized entrance and exit, even though the entrance and exit will not be adjudicated.
- d. TIME: Minimum 1:45 minutes - Maximum 3:00 minutes. Timing will begin with the first movement of dance routine. Timing stops on the final movement of the routine.
- e. EQUIPMENT: The use of props is optional; however, the use of batons or flags is PROHIBITED in Dance Ensembles.
- f. Each entrant should check the adjudicator comment sheets in the Appendix of the FBA Handbook for specific items to be adjudicated.

**Violation of auxiliary rules may result in the lowering of the rating, performing for “comments only,” or the disqualification of the entry.**

## **ARTICLE IV - ACTIVITIES**

The activities sponsored by the FBA are conducted for the professional growth of its members and the opportunity for improvement of band programs throughout the state. Among the events held by the Association are the following:

#### **IV- A. THE ANNUAL F.B.A. SUMMER CONVENTION / WORKSHOP**

1. The Annual F.B.A. Summer Convention-Workshop is held in July and includes one of the two General Business meetings of the Association. Concurrent with the Business meeting is the opportunity to attend clinics and professional meetings that will inspire and stimulate thinking. Unlike the January FMEA Clinic/Conference, the Summer Convention does not emphasize student performances, but rather the opportunity to learn and to discuss important issues facing the profession.
2. The F.B.A. Executive Board will hold its summer meeting in conjunction with and preceding the Annual Summer F.B.A. Convention-Workshop.

#### **IV - B. FLORIDA MUSIC EDUCATORS ASSOCIATION CLINIC/CONFERENCE**

1. The annual FMEA Clinic/Conference is held during a week in early January. It is conducted by the FMEA and the annual meeting of that organization is held at this time. All seven component groups (the Vocal, Orchestra, Band, College, Elementary, Collegiate MENC, and Music Supervision Associations) hold meetings at this time, and also meet together to discuss common problems, participate in professional clinics and listen to concerts.
2. The other FBA semi-annual General Business Meeting is held during the Clinic/Conference.
3. Directors must be a member of FMEA/MENC in order to attend the Clinic/Conference, or to have students participate in the clinic groups.
4. Specific aspects of the Clinic important to F.B.A. members are outlined as follows:
  - a. The exchange of ideas with colleagues.
  - b. The opportunity to hear and observe guest clinicians.
  - c. The introduction of new music literature.
  - d. The opportunity to hear the Clinic All-State organizations.

#### **IV - C. ALL-STATE AND HONORS BANDS AND ORCHESTRAS**

In the early Fall, each of the Districts will hold auditions to secure personnel for the All-State and Clinic Bands and Orchestra Winds which meet and perform at the Annual FMEA Clinic/Conference.

##### **1. GROUPS TO BE SELECTED**

- a. All-State Symphonic Band (11th and 12th graders)
- b. All-State Orchestra Winds (11th and 12th graders)

- c. All-State Concert Band (9th and 10th graders)
- d. All-State Orchestra Winds (9th and 10th graders)
- e. All-State 7th & 8th Grade Band (7th and 8th graders)
- f. All-State Jazz Band (High School Students)
- g. Small Schools Honor Band (9th through 12th graders)
- h. 7th & 8th Grade Honor Band (7th and 8th graders)

*Participation in groups labeled All-State is by audition only. Participation in Honor groups is by director nomination.*

## 2. ELIGIBILITY REQUIREMENTS

In order to participate in any of the All-State and Honors Bands, directors and students must follow these rules:

- a. The band director must be a member of MENC/FMEA/FBA at the time of the audition.
- b. Students must be a member of a regularly-scheduled curricular band program at their respective school, and be recommended by their school's Band Director and Principal.
- c. The band director or his/her qualified designee must be in attendance at the auditions site during the time his/her students are auditioning. Failure to comply with this procedure will result in students from that school being ineligible for any All-State Band groups. Exceptions may be granted by the District Chairperson in the event of true emergency. The District Chairperson will be responsible for reporting attendance infractions to the Executive Director immediately upon concluding their District's All-State auditions process.

## 3. LATE FINES

- a. A \$50.00 fine (payable to FBA) will be charged to any school which submits an application or nomination past the stated deadline. On the 8th day past the deadline, the fine increases to \$100.00. **A cut-off deadline will be established by the district chairman beyond which no applications will be accepted.**
- b. An audition application which has been improperly completed by the specified deadline will be removed from consideration by the All-State Selections member in charge of the band for which the application was submitted.

## 4. AUDITIONS INFORMATION

- a. Auditions materials will appear on the FBA Web Site May 1st.
- b. Audition application forms will be available on the FBA web site.
- c. Students must pay a fee of \$10.00 per audition at the time of application.

## 5. NOMINATIONS INFORMATION

(For Small Schools Honor Band and 7th & 8th Grade Honor Band)

- a. Nominations forms are available on the FBA web site.
- b. The fee for submitting student nominations for the Small Schools Honor Band and the 7th & 8th Grade Honor Band will be \$15.00 PER SCHOOL. Schools may nominate from one to five students.
- c. Students may also audition for an All-State group of their choice but, if selected, will not be placed in an Honor Band.

## 6. ALL-STATE HIGH SCHOOL AND MIDDLE SCHOOL ORCHESTRAS

- a. In cooperation with the Florida Orchestra Association, the wind sections of these orchestras will be chosen through the FBA auditions process for bands.
- b. Only 7th and 8th graders will be selected for the 7th and 8th Grade Orchestra (if wind players are requested by the F.O.A)

## IV - D. THE HENRY FILLMORE COMPOSITION CONTEST

### 1. PURPOSE

The F.B.A. Henry Fillmore Composition Contest is established to encourage students' efforts in original composition and to give recognition for outstanding achievement.

### 2. RULES AND REGULATIONS

- a. Eligibility: The applicant must be a member of a band under the direction of an active member of the F.B.A. A letter of sponsorship from the director shall accompany the submitted work, to be delivered to the Chairman of the Music Committee and postmarked no later than October 1.
- b. The composition must be for any standard instrumentation consistent with the solo, ensemble, jazz band, or full band listings used in F.B.A. Music Performance Assessments.
- c. The duration of the composition must be at least two minutes and long enough to be consistent with good form and taste.
- d. The musical form need not be complicated. The quality and originality are the elements to be judged.
- e. The manuscript must be clearly notated with detailed markings for complete understanding by students and directors. A description or instructions for interpretation may be submitted along with the manuscript.
- f. A full score should be included; however, if the composition is for full band, a condensed score with percussion line may be used.
- g. A full set of parts for performance should be submitted along with the score, clearly notated and with a minimum of

errors.

- h. The manuscript, parts and score, and a creditable tape recording of the composition should be submitted in a sealed envelope with a self-addressed, stamped envelope for return mailing included.

### **3. SELECTION**

- a. The Concert Music Committee of the F.B.A. shall judge all entries at their October meeting.
- b. The recipient will be notified in time for presentation of the award to be made at the annual FMEA Clinic/Conference.

### **4. AWARD**

- a. A plaque indicating the achievement.
- b. A cash award of \$100.00 to \$250.00 at the discretion of the Music Committee depending on the length and type of the composition.
- c. The presentation of the award will be made before a gathering at the FMEA Clinic/Conference.
- d. If no suitable composition is submitted, no award need be given.

## **IV - E. ADJUDICATION CERTIFICATION**

### **1. PURPOSE:**

To certify the adjudicators in the state for all of the aspects of Music Performance Assessment, including, marching, solo and ensemble, jazz, and concert.

### **ACTIVITIES:**

Certification workshops held throughout the year. Marching workshops will be held twice a year, the day before the January and Summer Conventions. The concert, jazz and solo and ensemble workshops will be held twice a year in the fall.

### **COST:**

Fee is \$25.00 which includes all materials and the workshop.

<h2><b>ARTICLE V – FBA HALL OF FAME</b></h2>
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### **1. PURPOSE:**

To honor those band directors who have obtained the highest level of accomplishment both as a musician and as a teacher, and to help preserve the history of Florida bands.

### **2. BOARD OF DIRECTORS:**

The Board members will serve for an undetermined length of time. If and when a Board member ceases to remain on the Board, the Board will elect a new member to serve. The Board will govern any and all business that relates to the Hall of Fame. The FBA Executive Board or any FBA member may offer suggestions to the Hall of Fame Board, however all decisions made by the Board of Directors will be final.

### **3. LOCATION OF THE HALL OF FAME:**

Stetson University has agreed to house the FBA Hall of Fame and cover costs involved in this project. The Board of Directors will periodically inspect the facility to decide if it is appropriate for the purpose; if not, another site will be chosen. The Board of Directors has the option to move the Hall of Fame anytime it so desires.

### **4. SELECTION OF MEMBERS OF THE HALL OF FAME:**

It will be the duty of the Board of Directors to select band directors for the Hall of Fame. The FBA Executive Board or any FBA member may submit names, however, the Board of Directors will make the final decisions.

### **5. CRITERIA FOR MEMBERSHIP:**

The basic criteria listed will serve as a guide to the Board of Directors, however, the Board will not be bound to the guide in special cases.

The candidate must have -

1. Twenty-five years of teaching experience, the majority of which must have been in Florida.
2. Demonstrated consistently high performance levels.
3. Been an active member of the Florida Bandmasters Association and consistently participated in all FBA-sponsored activities.

### **6. HALL OF FAME ACTIVITIES:**

The Board of Directors will select the new member(s) of the Hall of Fame and announce the selection by October 1 of each year. A Hall of Fame concert and induction ceremony will take place prior to the January FMEA Clinic/Conference at the designated Hall of Fame location.

The new inductees will (if possible) be presented to the membership at the January General meeting of the FBA.

## MEMBERS OF THE FBA HALL OF FAME

Oliver Hobbs	-	1990	William C. Miller	-	1999
Peter J. Gustat	-	1990*	Kernaa McFarlin	-	1999*
Charles W. Quarmby	-	1991	William Ledue	-	2000
Otto J. Kraushaar	-	1991*	Robert O. Lampi	-	2000*
Tom Bishop	-	1992	James W. "Chief" Wilson	-	2001
John J. Heney	-	1992*	Cynthia Berry	-	2002
E. L. "Bud" Roberts	-	1993	Martha Stark	-	2002*
E. W. "Jack" Williams	-	1993*	Frank R. Howes	-	2003
Andrew J. Crew	-	1994	Roy V. Wood	-	2003*
Harry E. Grant, Jr.	-	1994*	John DeYoung	-	2004
T. Edison James	-	1995	Ernest Hebson	-	2004
F. Lewis Jones	-	1995	Bobby Adams	-	2005
Robert C. Price	-	1996*	James Dodd	-	2006
R. G. "Jeff" Bradford	-	1997	Duane L. Hendon	-	2006
Fred McCall	-	1997*	Paula Thornton	-	2007
Fred N. Humphries	-	1998	Neil Jenkins	-	2007
Joe Lusk	-	1998*	Phil Wharton	-	2008
			John Gorecki	-	2008

*Asterisk indicates a posthumous induction.*

## MEMBERS OF THE FBA "ROLL OF DISTINCTION"

Richard W. Bowles	2001	Bobby Adams	2005
James E. Croft	2002	Manley R. Whitcomb	2006
Reid Poole	2003	Al Wright	2007
Bentley R. Shellahamer	2003	Henry Fillmore	2008
Joseph Kreines	2004		

## **ARTICLE VI – ETHICS VIOLATIONS PROCEDURES**

As indicated in the FBA Bylaws Article IV, Section 8-G, the main function of the Ethics Committee is to receive complaints and resolve them internally. The Committee should not deal with petty complaints, but with infractions constituting a willful unethical act. The Committee has a dual responsibility to protect the integrity of the FBA and each of its members. The following guidelines are presented as the procedure to be followed in the reporting and investigation of alleged misconduct of an FBA member.

1. The complaint must be presented in writing to the Chairman of the Ethics Committee, signed by the complainant, with copies sent to the FBA President and the Executive Director. The complaint should include the following facts:
  - a. Date of the alleged rule infraction or unethical conduct.
  - b. Full description of the events pertaining to the complaint.
  - c. Names of witnesses and any material that might be helpful in conducting an investigation.
2. There should be no discussion of a complaint (such as at FBA meetings) until the Ethics Committee has had an opportunity to conduct an investigation. In the event a complaint is presented at a District meeting or FBA Board meeting, the presiding officer should not permit open discussion, but instruct the complainant to forward all facts to the Chairman of the Ethics Committee.
3. If there has been a rules violation, i.e. Music Performance Assessment infraction, etc., it is the duty of the presiding officer to immediately forward all facts to the Chairman of the Ethics Committee. This refers to “willful infractions of a serious nature,” and not to situations covered in the Handbook which should be administered by the FBA official in charge of the activity.
4. All information received by the Chairman of the Ethics Committee will be presented to the other members of the Committee. When a conclusion is reached, the findings of the Committee will be presented to the FBA Board with recommendations.
5. In the event the FBA Board deems it necessary to hold a hearing on any charge of unethical behavior, the procedure shall be:
  - a. The hearing will be closed to all except FBA Board members, members of the Ethics Committee, and the concerned parties.
  - b. The Ethics Committee Chairman will present to the Board all evidence received, specifying violations.
  - c. The accused party may appear before the Board and respond to the charges. He or she may present witnesses and/or evidence to support the case.
  - d. The Board may question the concerned parties.
  - e. The concerned parties will be excused while the Board proceeds to prepare a statement of its findings and to take action, if desired.
  - f. The accused party will be informed of the action taken by the Board.
  - g. The FBA Board will notify the appropriate authorities of its findings and actions.

<b>ARTICLE VII – “EXCEPTIONAL STUDENT PERFORMER” (ESP)</b>
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**“Exceptional Student Performer” (ESP)**

- 1. “Exceptional Student Performer” identifies a student who needs special exceptions to the Handbook Rules. ESP is not an event.**
- 2. In any event, regular rules regarding music grade level may be altered for entrants who have been identified as physically or mentally challenged by the school system or a medical doctor.**
- 3. ESP may be a temporary or a permanent identification. Some students may have temporary problems which would identify them as ESP. They would return to the Handbook Rules when the problems cease.**
- 4. When a director is seeking ESP status for a student, she/he must complete the ESP Official Application. This must be submitted to the district chairman with the school entry form. Based on the nature of the student’s special capabilities, instructions and information on modifications allowed to the entrant will be provided for the judges.**
- 5. Neither the words “Exceptional Student Performer” nor the initials “ESP” are to appear on the rating sheet.**

**Note: Modifications and accommodations apply only to the District level. This does not alter the qualifications for State Solo and Ensemble Music Performance Assessment.**

**MPA ONLINE will need to be adjusted to allow this entry for Senior High, High School, and Jr/Sr High.”**

*Florida Bandmasters Association*

*Solo & Ensemble Music Performance Assessment*

**EXCEPTIONAL STUDENT PERFORMER OFFICIAL APPLICATION**  
**(Submit to District Chairman with official entry forms.)**

This application form will be seen and used only by the District chairman and the adjudicator.

Supporting documentation (a copy of part of the IEP or a note from the ESE Facilitator) that specifically describes the nature of the special capabilities of the student must be attached to the application.

District \_\_\_\_\_ School \_\_\_\_\_ Year \_\_\_\_\_

Check category: Senior High/High School \_\_\_\_\_ Junior High/Middle School \_\_\_\_\_

Performer's Name \_\_\_\_\_ Grade \_\_\_\_\_

Event Type \_\_\_\_\_ Instrument \_\_\_\_\_

Music Grade Level \_\_\_\_\_

Parent/Guardian: Name \_\_\_\_\_

Signature \_\_\_\_\_

Director: Name \_\_\_\_\_ Signature \_\_\_\_\_

Include a brief description of the special abilities of the student. Information pertinent to the personality of the student is also important as well as any other details which will help the judges understand the special needs of the student when evaluating the performance.

The District Chairman will approve the application if proper paper work is submitted on time.  
One copy of this form should be returned to the director before the MPA if the application is denied.  
The district chairman should keep one copy of this form.  
One copy of this form should be placed in a manila envelope marked "Confidential: for district chairman and adjudicator only" and paper clipped to the Adjudicator's Comment Sheet.  
**It should not be returned to the student.**

Classification: Approved \_\_\_\_\_ Not allowed \_\_\_\_\_ Date \_\_\_\_\_

Signature of District Chairman  
\_\_\_\_\_

Valid for ONE year only. Application must be re-submitted in subsequent years.